



North Eastern Electric Power Corporation Ltd.
(A Government of India Enterprise)
An ISO 9001, 14001 & OHSAS 18001 Corporation

CONTRACT & PROCUREMENT CELL

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NOTICE INVITING TENDER No. KHEP/C&P/2021-22/411 dated 03.08.2021

**Detailed Notice Inviting BIDs from prospective bidders
(Domestic Competitive Bidding)
For**

“Requirement of Water Supply and Sanitary Materials, at Kopili Hydro Electric plant NEEPCO Ltd. Umrongso, Dima Hasao, Assam”.

North Eastern Electric Power Corporation Ltd., (NEEPCO), a Public Sector Enterprise under the Ministry of Power, Government of India, invites bids with 120 days validity from prospective experienced bidders under the Single-Stage Two-Envelope bidding system (e-tender) through Domestic Competitive Bidding (DCB) route for awarding the contract of “**Requirement of Water Supply and Sanitary Materials, at Kopili Hydro Electric plant NEEPCO Ltd. Umrongso, Dima Hasao, Assam**”.

Last date and time for submission of bids : 15:00 hrs. Of 04.09.2021
Date and time for opening of bids : 15:30 hrs. Of 06.09.2021
Earnest Money Deposit (EMD)/ : **Bid Security Declaration to be submitted.**
Bid Security Deposit
Tender Fees : Rs. 590/- (Rupees Five Hundred Ninety) only

DETAILS OF THE NIT:

1.0 QUALIFYING REQUIREMENT OF BIDDERS:

The bidder shall provide satisfactory evidence concerning the following:

1.1 Technical:

- i) The bidder must be a manufacturer/Authorized Dealer of respected make/brand or reputed Supplier.
- ii) Bid from authorized business associates / dealer should be supported with valid dealership certificate/ authorization letter issued by the manufacturer.
- iii) The intending bidder should have experience in execution of contract for “Water Supply and Sanitary Materials” or similar materials.
- iv) The above experience should be preferably with any Government department / PSU / IPP. Documentary evidence in support of experience and successful execution of supply order during last 7(seven) years ending March 2021 should be submitted.
- v) **The intending bidder should have experience in execution of similar supplies to any Government department/ PSU/ IPP (Independent Power Producer) in last 7 years as follows:**

a) At least one supply order of similar having contract value not less than Rs. 7,60,000.00

OR

b) At least two similar supply orders having contract value not less than Rs.4,75,000.00 each

OR

c) At least three similar supply orders having contract value not less than Rs. 3,80,000.00 each

Documentary evidence (supply order copies) in support of execution of similar work/supply must be submitted along with the bid. Non-submission of documents in support of similar experience may result in disqualification.

Similar supply/ work shall mean:

- “Water Supply and Sanitary Materials” or similar materials to any Govt. Dept/ PSU / IPP.

vi) Details like year-wise value of similar supply orders executed and documentary evidence of work completion alongwith order copies shall be furnished.

1.2 Financial:

(a) Minimum Average Annual Turn Over (MAAT):

The average annual turnover of the bidder in the best 3 (three) financial years should not be less than Rs. 2,85,000.00. Other income will not be considered for arriving at annual turnover.

(b) Complete Audited Annual Reports along with Audited Balance Sheets, Profit and Loss Account and other financial statements for the preceding 3(three) financial years, ending 31st March of the previous Financial Year. In case where the audited reports of the preceding financial years are not available, certified financial statements from a practicing Chartered Accountant will also be considered acceptable.

(c) Letter of adequacy/ solvency and commitment from their Bankers/Financial Institutions should be furnished along with their bids.

Authenticated documentary evidence in support of qualifying requirements, as mentioned under Serial No. 1.0 above shall be submitted along with the containing Techno-Commercial bid and Guarantee. For qualifying requirements specified at Para 1.1 & 1.2 above, the documents should be in the form of Certificate of Clients/Owners. Bids submitted without fulfilling the qualifying requirements shall be rejected.

1.3 The bidder shall furnish copies of the following Registration Certificates:

- (a) Registration for GST
- (b) PAN (Permanent Account Number) for Income Tax

1.4 The bidders shall also provide satisfactory evidence with respect to the following:

- a. They do not anticipate change in the Ownership of their concern during the proposed period of work. If such a change is anticipated, the scope and effect thereof shall be defined.
- b. They have adequate financial stability and status to meet the financial obligations pursuant to the scope of the works.

- c. The bidder shall submit copies of their audited Annual Reports and Balance Sheet for the last 3 (three) years, the latest Sales Tax Clearance Certificate/ Sales Tax Return and latest Banker's certificate indicating amount in support of solvency.

In case bidders are unable to furnish such certificates, they shall give valid reason for the same. The Owner reserves the right to reject any bid for the reasons of the bidder's inability to furnish such certificate if not mentioned in the bids.

- 1.5 In addition, bidders shall satisfactorily establish that they fully meet the qualifying requirements specified in the accompanying Technical Specifications. This is essential for consideration of bidders' proposal.
 - 1.6 Bidders shall not be under declaration of ineligibility for corrupt and fraudulent practices issued by any Govt. dept./ PSU etc.
 - 1.7 The above requirements are minimum and the Corporation reserves the right to request for any additional information and also reserves the right to reject the proposal of any bidder if, in the opinion of Owner, the qualification data furnished by the bidder is incomplete or the bidder is found to be not qualified to satisfactorily perform the works.
 - 1.8 Notwithstanding anything stated above, the Corporation reserves the right to assess bidders' capability and capacity to perform the work, should the circumstances warrant such an assessment, in the overall interest of the Owner.
 - 1.9 Each bidder shall submit only 1 (one) bid, individually. A bidder who submits or participates in more than 1 (one) bid will be disqualified.
- 2 Even though the bidders meet the Qualifying Requirement, they are subject to be disqualified if they directly in its own name or indirectly in any other name in carrying out its business, have:
- 2.1 Been charge sheeted by any Investigating agencies of Central/ State Govt. or if any criminal, fraud, corruption cases or charges that may be proceeding against them in a court of law as on the last date for submission of bid.
 - 2.2 Been involved in corrupt or fraudulent practices as detailed in Cl. 20 of Instruction to Bidders.
 - 2.3 The bidder shall have neither been declared ineligible, blacklisted/ terminated/ debarred from qualification, participating or bidding in award of tenders/ projects / works/ bids nor have any record of poor performance/ poor workmanship, / defaults / failure in execution of awarded works, discharge any obligations or abandonment of any works / contracts awarded by NEEPCO or the Government of India or State Govt. or Govt. Organization/Department (Central as well as State) or any PSU, or World bank or Asian Development Bank or autonomous bodies or Statutory Corporations and companies or statutory authorities or other govt. authorities as on the last date of submission of bids.
- Declaration to the above effect shall be submitted.

3 **E-Tendering / E-Procurement :**

This tender is being processed through e-tendering/e-procurement system. The bidding documents are to be downloaded, filled in bids are to be submitted/ uploaded through e-tendering website <http://etenders.gov.in>

Participation in Bids :

3.1 **Portal Registration:**

The bidders intending to participate in the e-tendering and download the detailed bid document have to register themselves in the portal <http://etenders.gov.in> . Relevant information about the bidder required during the registration is available in the portal.

3.2 Procedure for Payment of BID Fees :

As per Annexure-I

The bidder shall furnish the receipt of payment for Bid Fees at the e-mail id provided below to advise the service provider for approval of the vendor. And also, the payment receipt to be uploaded in the e-tendering system

3.3 EMD/ Bid Security Declaration: A “Bid Security Declaration” in lieu of Earnest Money Deposit (EMD) shall be submitted by the Bidder along with the Bid as given in Form C of Sec-V.

All bidders, including MSEs/ Startups etc., are to submit the Form C.
Any bid not accompanied by “Bid Security Declaration” will be rejected.

3.4 For any clarification related to e-procurement, bidders are requested to contact:-

Phone No.: 03670 288241, Mobile no. : 09435062620
e-mail ID : jayanta_contracts@rediffmail.com

4. Submission and opening of Bids

4.1 Bidders shall prepare and submit their bids in the electronic form at <http://etenders.gov.in> online bidding forms will be available in the above website.

4.2 Bidders may view the tender opening results of techno-commercial and price bids at <http://etenders.gov.in> by marking their presence for online tender opening.

5 Bidders are requested to visit <http://etenders.gov.in> and <http://www.neepco.co.in> regularly for any current information/ clarification regarding this tender.

6. Submission of bids shall not automatically construe qualification for evaluation. The Owner reserves the right to reject any or all bids, or to annul the bidding process and reject all the bids, without thereby incurring any liability to the affected bidders, nor does it have any obligation to inform the bidders of the ground for such action on the part of the Owner.

7. Important information and dates:

Earnest Money Deposit (EMD)/ Bid Security	Bid Security Declaration to be submitted as per FORM-C of Sec-V.
Tender Fee (To be submitted offline)	INR 590.00
Bid validity Period	120 days from the date of opening
Date of commencement of downloading of bid document from http://etenders.gov.in	12:00 hrs. of 04.08.2021
Last date & time for receipt of online bids:	15:00 hrs. of 04.09.2021
Last date & time for receipt of documents offline:	15:00 hrs of 06.09.2021
Date & time of online opening of bids	15:30 hrs. of 06.09.2021

8. In the event the date of opening of bids is declared as a closed holiday for NEEPCO, the date of opening of bids will be the following working day at the appointed times.
9. **Relaxation of Norms for Startups and Micro & Small Enterprises (MSEs) on Prior Experience and Prior Turnover criteria:**

In line with the Policy Circular No. 1 (2) (1) /2016- MA dated 10th March 2016 of the Ministry of Micro, Small & Medium Enterprises on “ Relaxation of Norms for Startups and Micro & Small Enterprises in Public Procurement on Prior Experience and Prior Turnover Criteria: and as per Section 2.1(5) of “Action plan for Startup india” announced by the Government of India in Jna 2016, the Criteria of Prior Turnover and Prior Experience are exempted for the Startups and Micro & Small Enterprises, subject to meeting of quality and technical specifications.

The definition of “Startups” is as per the Gazette Notification of the Ministry of Commerce and Industry (Department of Industrial Policy and Promotion) dated 17th February 2016 and all other subsequent directives/guidelines thereof. The Startup Enterprises shall submit startup India recognition certificate issued by Department of Industrial Policy and Promotion (DIPP) of Ministry of Commerce & Industry in order to be considered for relaxation in prior turn over.

NOTE: Bidders to furnish the supporting document to avail relaxation on prior turnover. If documents are not furnished along with Techno-Commercial bid, no further communication will be carried out to ascertain bidder’s qualification under “MSE/Startup” and relaxation on prior turnover will not be passed on to the bidders.

10. **Conditions for Micro & Small Enterprises (MSEs):**

10.1 The bidders participating as Micro/Small Enterprises (MSE) shall submit an Undertaking in the prescribed format (Form C, Section-V) declaring the status of their firm under the provisions of Micro and Small Enterprises along with a copy of the relevant document/ certificate issued by any of the Authority mentioned below:

- District Industries centers
- Khadi and Village Industries Commission
- Khadi and Village Industries Board
- Coir Board
- National Small Industries Corporation (NSIC)
- Directorate of Handicrafts and Handloom
- MSEs having Udyog Aadhaar Memorandum

Any other Body specified by Ministry of Micro, Small and Medium Enterprises.

10.2 The registration certificate submitted by MSEs issued from any one of the above agencies must be valid as on close date of the tender. The successful bidder should ensure that the same is valid till the end of the contract period.

10.3 The MSEs who have applied for registration or renewal of registration with any of the above agencies/bodies, but have not obtained the valid certificate as on close date of the tender, are not eligible for exemption/preference.

10.4 The MSE bidder/Entrepreneurs claiming to belong to Scheduled Caste (SC) or Scheduled Tribe (ST) shall furnish necessary SC/ST certificate issued by Competent Authority in support of their caste/tribe in addition to certificate of registration with any one of the agencies mentioned above at sl. no 10.1 MSE owned by SC/ST shall satisfy any of the following:

- a) In case of proprietary MSE, proprietor(s) shall be SC /ST

- b) In case of partnership MSE, the SC/ST partners shall be holding at least 51% shares in the enterprise.
- c) In case of Private Limited Companies, at least 51% share shall be held by SC/ST promoters.

The MSE bidders are exempted from payment of Bid Fees and Earnest Money Deposit (EMD).

- 11. If the bidder is eligible for any concessional taxes he should invariably mention this in the bid. On or before the date of opening the price bid, the bidder should also confirm any change in this regard. The price bid shall be evaluated on the basis of the information supplied by the bidder and hence the actual payments of taxes shall be limited to the extent mentioned in the bid or in subsequent confirmation before opening of the price bids.
- 12. Any action on the part of the bidder to revise the price or to change the structure of the price at his own instance after opening of the bid and within the validity of the offer shall not be possible.
- 13. NEEPCO reserves the right to extend the last date and time for submission of Bid.
- 14. NEEPCO reserves the right to reject any or all bids, or to annul the bidding process and reject all the bids for any justified and genuine grounds, without thereby incurring any liability to the affected bidders, nor does it have any obligation to inform the bidders of the grounds for such action.

Sd/-
DGM (E/M), C&P
KHEP, NEEPCO Ltd.,