



ISO 9001-14001
OHSAS 18001

नॉर्थ ईस्टर्न इलेक्ट्रिक पावर कॉर्पोरेशन लिमिटेड
North Eastern Electric Power Corporation Limited
(भारत सरकार का उद्यम) / (A Govt. of India Enterprise)
135 मे.वा. अगरतला गैस टरबाइन कंबाईंड साइकिल पावर प्लांट
135 MW Agartala Gas Turbine Combined Cycle Power Plant
अनुबंध एवं खरीद: प्रचालन स्कंध / Contract & Procurement / Operation Wing
रामचन्द्र नगर, त्रिपुरा (प) / Ramchandra Nagar, Tripura (W) - 799008



एक स्वयं स्वयं की ओर



NOTICE INVITING TENDER(E-TENDER)

e-NIT No. 94 /NEEPCO /AGTCCPP /C&P /2017-18 Dated 29.03.2018

Online Sealed bids (Single-Stage Two-Envelope) with 120 (One Hundred Twenty) days validity are invited from eligible service provider for the work of " Annual Maintenance of Blue Star Make ductable AC machine at various locations of NEEPCO, AGTCCPP, Ramchandra Nagar , Agartala, Tripura (W) ". Detailed Tender Document containing Terms and Conditions for Bidding including Qualifying Requirement can be down loaded from NEEPCO's online portal <https://neepco.abcprocure.com>.

BIDDING PROGRAMME

Participations & Submission of Tenders:

- a) **Portal Registration for e-tendering:** The bidders intending to participate in the e-tendering and to download the detailed bid document have to register themselves in the NEEPCO's e-tendering portal <https://neepco.abcprocure.com>. The registration once registered shall be valid for one year from the date of activation of profile.

The bidders who have already registered in NEEPCO's e-tendering portal having valid registration need not to register again. However, such bidders are to ensure that their registration is valid till the completion of the entire bidding process of the relevant NIT.

- b) **Portal Registration Fee:** The fees for Bidder Registration in the portal is ₹ 3000.00 (Rupees Three Thousand) only per year (Non Refundable).

- c) **The procedure/ steps to be followed for payment of registration fees by SB-COLLECT of State Bank of India :**

Step 1 : The bidder shall visit url/ web page <https://www.online.com/prelogin/institutiontypedisplay.htm> on any internet browser.

Step 2 : State Bank Collect page will appear.

Select " ALL India " for " State of Corporate/ Institution " irrespective of location of the sites/ projects/ plants/ establishments where tenders are invited.

Select " PSU " for " Type of Corporate/ Institution " .

Click " GO " .

Step 3 : In the new screen, select PSU Name as " North Eastern Electric Power Corporation Limited " and submit.

Step 4 : In the new screen, select Payment Category as " SHILLONG-PARTIES " .

Step 5 : New screen will appear. Here, the bidder has to fill all the required information for the payment as under :

- (i) Under Name of Payer : The bidder is to fill up his Name and Address.
- (ii) Under Short Details of Payment : The bidder shall indicate Registration Fees.
- (iii) Under Type of Payer : The bidder is to select VENDOR or CONSULTANT whichever is applicable.
- (iv) Under CIN in case the Payer is a company : The bidder is to fill up his CIN in case of a company, otherwise may kept blank.
- (v) Under Payment Amount : The bidder is to fill up the amount, i.e. 3000.
- (vi) Subsequent information for Name, Date of Birth/ Incorporation, Mobile Numbers are to be filled as required.
- (vii) Fill Captcha.
- (viii) Then submit.

Step 6 : In the new screen, check the details and click " CONFIRM " , if correct.

Step 7 : The Multi Option Payment System will be available for making the payment.
The bidder may select option as per convenient and make the payment.

Step 8 : After successful payment, the system will generate receipt.

The receipt may also be generated from Reports - i.e. SB Collect (Request Report/ Download Report). This system generated receipt shall be downloaded and send it to the Contract & Procurement Department, NEEPCO, Shillong at e-mail ID : contract_neepco@yahoo.com to advice the service provider for approval of the bidders registration. Bidders may also contact Sri N. Kithan, Manager(C), C&P Department, NEEPCO, Shilling Mobile No:+91-9436306773, to get confirmation regarding receipt of bidder registration fee.

Step 9 : The vendor has to map the digital certificate(Class-II or Class-III Signing & Encryption Certificate) with his login-id as per the name of the registered company for approval process. For registration and Digital Certificate, the bidders may contact the Service Provider at :

Mr. Himalaya Vaishnav
e-Procurement Technologies Ltd, Ahmedabad
Phone No : +91-7940016866/38/21/18
Mobile No. :+91-9099090830
E-mail : info@abcprocure.com

However, bidders are free to obtain Digital Signature Certificate from any other certification Agencies appointed by the Controller of Certification Agencies(CCA) under the provision of IT Act 2000.

Step 10 : On approval of the bidder in the system, e-mail will be sent by the Service provider to the Company/Bidder regarding their vendor profile activation. The registration is valid for one year once vendor profile is activated.

- d) For any clarification related to terms and conditions of Bid Documents, bidders are requested to forward e-mail clearly stating their queries at e-mail id : agtpp.onm@gmail.com.
- e) For any clarification related to procedure for bid submission, online furnishing of clarification in e-procurement portal etc., bidders are requested to forward e-mail stating their queries at e-mail id : contract_neepco@yahoo.com, contract@neepco.co.in
Bidders may also contract e-procurement Technologies Ltd.(Service Provider) having the following contact details:

e-Procurement Technologies Ltd.
A-201-208, Wall Street-II/Opp.Orient Club
Nr. Gujarat College/Ellisbridge,
Ahmedabad-380015
Gujarat, India
Tel : +91-79-40016802-77
Cell : +91-9374519754 / 9377988119
E-mail ID ; Support@abcprocure.com.

- f) All the bidders are requested to get themselves registered well in advance and no extra time will be considered for submission of bids for the delay in online vendor registration, if any.
- g) **Submission and opening of Bids:** Bidders shall prepare and submit their bids online in e-tendering portal <https://neepco.abcprocure.com>. Online bidding forms will be available in the above website. Submission of online bids is mandatory for consideration of the bids by NEEPCO. Bidders may view the tender opening results of techno-commercial and price bids in <https://neepco.abcprocure.com> by marking their presence for online tender opening.
- h) **Reverse Auction :** NEEPCO reserves the right to go for Reverse Auction process to finalize the tender or may finalize the tender without Reverse Auction, if required. However, the decision to conduct Reverse Auction or not will be conveyed to the short-listed bidders after opening of the bid.
- i) **Important Dates & Bid Validity :**
- (1) Date of commencement of downloading of bid documents from the portal <https://neepco.abcprocure.com> : w.e.f 21:00 Hrs of 29/03/2018.
 - (2) End date & time for downloading of bid document : 13:00 Hrs of 28/04/2018.
 - (3) Last date & time for receipt of bids online: 13:00 Hrs of 28/04/2018.
 - (4) Date & time for opening of bids online: 15:00 Hrs of 28/04/2018.
 - (5) Bid validity : 120 (One Hundred Twenty) days from the date of opening of bids.
- In case 28/04/2018 is a holiday, the bid shall be opened on the next working day at the appointed times. Quotations received through any Off-Line Mode shall not be considered.
- j) Bidders are requested to visit e-tendering portal <https://neepco.abcprocure.com>, NEEPCO website <http://www.neepco.co.in> and CPP portal <http://www.eprocure.gov.in> regularly for any modification/ clarification of bid document.

k) Bidders are requested to adhere to the following :

- (1) Obtain individual Organization Digital Signature Certificate (DSC or DC) well in advance of tender submission deadline on Electronic Tendering System (ETS).
- (2) Register your organization on ETS well in advance to comply with the stipulated tender timeline.
- (3) Get your organization's concerned executives trained on ETS well in advance to comply with the stipulated tender timeline.
- (4) There could be last minute problems due to internet timeout, breakdown etc. Accordingly, the bidders are requested to submit the bid through online e-tendering system well before the bid submission end date and time as per Server System Clock. The Corporation shall not be responsible for any sort of delay or the difficulties faced during the submission of bids online by the bidders at the eleventh hour.

l) **Earnest Money:** An amount of ₹ 5900/- (Rupees Five Thousand Nine Hundred) only to be submitted along with the offer in the form of Demand Draft Drawn in favour of ' North Eastern Electric Power Corporation Ltd. ' and payable at ' Agartala ' from any Nationalized / Scheduled Bank, failing which their bid shall not be considered. The EMD should reach the office of the undersigned on or before the date of opening of the tender.

If a bidder withdraws the tender while it is under consideration or, after placement of order, the bid security /EMD shall be forfeited along with other action as the Corporation deems fit. The EMD of all unsuccessful bidders shall be returned only after placement of order with the successful bidder.

m) **Tender fees/ Bid Document Fee:** A non-refundable Tender Fee of ₹ 500/- (Rupees Five Hundred) only shall be submitted in addition to the EMD by the prospective bidders in the form of Demand Draft Drawn in favour of ' North Eastern Electric Power Corporation Ltd. ' and payable at ' Agartala ' from any Nationalized / Scheduled Bank, failing which their bid shall not be considered.

The EMD & Tender Fee should reach the office of the undersigned on or before the date of opening of the tender.

Address of the undersigned : Sr. Manager(E/M), C&P,
AGTCCPP, NEEPCO Ltd.,
R.C. Nagar, Agartala - 799008, Tripura(W).

n) **Evaluation of Tender:** The tender shall be opened on 28/04/2018 online. Tenderers' authorized representative shall be permitted to attend the tender opening only on submission of authorization letter. Purchaser will examine the Tender document to determine whether they fulfilled the qualifying requirement, whether they are complete and meet the requirements of this Tender specification. Tender submitted without fulfilling the qualification criteria shall be rejected.

INSTRUCTION TO BIDDER

The intending bidders who fulfill the eligibility / qualifying criteria as given below should participate in the on-line Bidding process. Fulfillment of criteria as mentioned is essential, as non-compliance will lead to rejection of the Bid, without any further communication.

Qualifying Criteria: The bidders must fulfill the following qualifying criteria:

1. The Tenders of the bidders must accompany tender fee and EMD. Without Tender Fee and EMD of requisite amount, the tenders will be rejected.
2. The bidder must have the experience of having successfully completed similar nature or allied works during last 7 (Seven) years in any Govt. of India organization/State Govt. organization /PSU/ reputed private organization. Documentary evidence to that effect shall be submitted.
 - (a) Three similar completed works costing not less than the amount equal to 40% of the estimated cost.
 - OR
 - (b) Two similar completed works costing not less than the amount equal to 50% of the estimated cost.
 - OR
 - (c) One similar completed work costing not less than the amount equal to 80% of the estimated cost.

Note: Similar works for (a), (b) & (c) above means AMC Works of AC machines.

3. Copy of Bidders PAN Card, GST Registration should be submitted along with their bids.
4. Propriety certificate : Proprietor's name, Legal Business Address, Copy of GST registration shall form an integral part of uploaded documents.

INSTRUCTION TO BIDDERS & GENERAL TERMS AND CONDITION OF CONTRACT**(All prospective Bidders are requested to go through these instructions carefully)**

The rate quoted against this e-NIT should be submitted online. The general Terms and Conditions are:

1. **Scope of work :** The scope of the work shall generally be limited to Annual Maintenance of Blue Star Make ductable AC machine at specified locations as Annexed of NEEPCO, AGTCCPP, Ramchandra Nagar , Agartala, Tripura (W) and shall broadly include :
 - ✓ Inspecting the plant and/or the system and carrying out preventive maintenance as per out standard practice four times in year.
 - ✓ Checking the refrigeration system motor and starters for performance and ensuring the overall healthy condition of the plant.
 - ✓ Checking the system for leaks and then rectifying leaks, if any.
 - ✓ Taking a set of readings and then evaluating them to ensure satisfactory performance of the plant.
 - ✓ Checking the refrigeration control system for operation and adjusting the setting, if any.
 - ✓ Descaling the condenser if seemed necessary (Maximum two per year).
 - ✓ Lubricating the bearing of motor pumps and fans as and when necessary.
 - ✓ Repairing/replacing the all components in compressor of the equipments at site or at any other place as and when required.
 - ✓ Replenishing the refrigerant as a result of leak from the system arising out of standard wear and tear.
 - ✓ Attending and operation of the plant when called upon.
 - ✓ Attending to complaints/ breakdown call whenever received within 2(two) hours.
 - ✓ Reporting the healthiness and suggesting improvements, if any.
 - ✓ All spare part involved during breakdown (including Gas Refill) shall be covered under the AMC.
 - ✓ The AMC should include the compressor as well.

All aspects of operation shall be carried out as per procedure mentioned in AC manufacturer's manual, standard operating procedure and instruction of Engineer-in-charge as designated by NEEPCO.

2. **Period of Contract :** The contract for shall be for a period of 1 (one) year from the date of issuance of the order or commencement of service whichever is later initially and may be extended for further period at mutually agreed rates and terms & conditions subject to satisfactory performance under the contract.
3. **Submission of Bid:** Bidders shall prepare and submit their bids in the electronic form in <https://neepco.abcpco.com>. On line bidding forms will be available in the website. Submission of online bids is mandatory for consideration of bids by NEEPCO. However, the document submitted by the bidder must be signed and sealed at each page by the bidder with signature before scanning and uploading.
4. **Estimated Cost:** The estimated cost of the work is ₹ 292248/- (Rupees Two Lakh Ninety Two Thousand Two Hundred Forty Eight) only per year excluding GST for a period of one year.
5. **Basis of Price:** The bidder shall quote the price on FIRM basis and no escalation shall be entertained during the contact period. The bidder shall quote his price in the PRICE SCHEDULE appended herewith.
6. **Terms of Payment:** Payment shall be made on a Quarterly basis on a prorata basis. For this, the contractor shall raise bills for work executed by them in the preceding three month period. NEEPCO shall release payment within 15 (fifteen) days of submission of bill. The income tax shall be deducted from each invoice as per prevailing rate.
7. **Statutory Deduction:** These will be made at source as per the rules prevalent in the area of work. If the bidder is eligible for any kind of exemption/concession from state Govt. /Central Govt. they shall have to furnish documentary evidence to consider the same.
8. **Clause wise Compliance:**

Clause wise compliance statement of the Technical Specifications and Commercial Terms & Conditions shall be enclosed with the offer along with technical literature of the material and other document. Deviations if any from the tender requirements must be stated in a separate sheet with relevant clause for consideration of NEEPCO Ltd. Deviation mentioned in the general tender document without highlighting the same in **Deviation statement** shall not be accepted.
9. **Settlement of Disputes and Arbitration:**

In case of any dispute concerning this Tender/Order, both the contractor and NEEPCO shall try to settle the same amicably through mutual discussion/negotiation. Any unsettled dispute shall be settled in terms of Indian

Act of Arbitration and Conciliation. Place of arbitration shall be within North-East. Arbitrator shall be appointed by Chairman & Managing Director, NEEPCO Limited and for that this contract shall be interpreted in accordance with the laws of India.

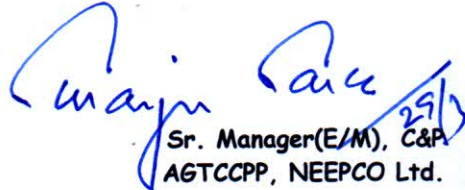
10. The Corporation reserves the right to change/modify the requirements and/or to postpone/accept or reject this NIQ in full or in part without assigning any reason thereof and is not bound to accept the lowest offer.
11. Incomplete & conditional tenders and tenders received after the due date shall be rejected summarily without assigning any reasons thereof.
12. Bidders are requested to visit NEEPCO's online portal <https://neepco.abccprocure.com> regularly for any modification/clarification of the bid document.
13. **WITHHOLDING PAYMENT:**
The purchaser may withhold the whole or part of any payment of the contractor, which in the opinion of the purchaser is necessary to protect himself from loss or account of.
 - i) Defective work not remedied or guarantees not met;
 - ii) Damage or loss of property or equipment of the Purchaser.
 - iii) Non-return of material/equipment supplied by the Purchaser when the same is due.
 - iv) If legal case is instituted against the bidders by the purchaser or the contractor.
14. **Court of Competent Jurisdiction:** Any legal action taken or proceeding initiated or any of the terms of the agreement shall be only in the jurisdiction of local court of this Power Station area in Agartala, Tripura .
15. NEEPCO is not bound to accept the lowest tender and reserves the right to waive any formality in regards to submission of tenders or to reject any or all tenders without assigning reasons thereof.
16. The contract must not be sub-let without the permission of the Corporation.
17. The bidders shall submit all the information and documents as sought for in relevant clauses of the tender documents, both in Technical Specification & Commercial conditions. Tenders without the requisite information and documents shall be considered as incomplete and are liable for rejection.
18. NEEPCO reserves the right to verify bidders' capability and capacity both in terms of technically and commercially to perform the contract as well as to verify the authentication of any or all documents produced/submitted by bidders.
19. NEEPCO may allow purchase and other preferences to Govt./PSU/SSI/NSIC units as per Govt. policy and guidelines.
20. NEEPCO reserves the right to accept/reject any or all offers in part or full and also the right to relax qualifying requirements whenever and wherever required without assigning any reasons thereof.
21. **Work and Safety Regulations :**
 - (a) The Contractor shall ensure proper safety of all the workmen, materials, plant and equipment belonging to him or to employer or to others, working at the Site. The contractor shall also be responsible for provision of all safety notices and safety equipment required both by the relevant legislations and the Engineer as he may deem necessary.
 - (b) The Contractor shall provide suitable safety equipment of prescribed standard to all employees and workmen according to the need, as may be directed by Engineer who will also have right to examine these safety equipment to determine their suitability, reliability, acceptability and adaptability. In the event the contractor supplies such PPEs, the contractor may claim the cost towards such expenditure and the Corporation will reimburse the same once in a year. Alternatively, all such PPEs may be provided by the Corporation.
 - (c) In case of any accident during the services under this contract or other associated activities undertaken by the Contractor thereby causing any minor or major or fatal injury to his employees due to any reason whatsoever, it shall be the responsibility of the Contractor to promptly inform the same to the Engineer in prescribed form and also to all the authorities envisaged under the applicable laws.
 - (d) The Contractor shall follow and comply with all Employer Safety Rules, relevant provisions of applicable laws pertaining to the safety of workmen, employees plant and equipment as may be prescribed from time to time without any demur, protest or contest or reservation. In case of any inconformity between statutory requirement and Employer Safety rules referred above, the later shall be binding on the Contractor unless the statutory provisions are more stringent.
22. **Special Instruction :** The contractor should comply with the provisions of contract labour (Regulation & abolition) act 1970 and Contract Labour (Regulation & abolition) act 1971 and minimum wages act & rules of Central and State Government.

23. Schedule of Price for the tender :

The detailed Schedule of Price for the tender included under the scope of the work are is enclosed as Annexure-A. The same may also be viewed in the Price Bid Form of the tender in the online portal of <https://neepco.abcprocure.com>.

The bidders are requested to note that participation in the bid shall be taken as acceptance of the terms & conditions as stated above. In case any condition(s) is/are not acceptable to the bidder, the same should be mentioned in the offer/quotation in clear terms in the deviation sheet. Bidders are requested to visit the website (<https://neepco.abcprocure.com>) for any future change/ modification/ corrigendum/addendum to this tender. The Corporation reserves the right to change/modify the requirements or to postpone/accept or reject the tender in full or part of this Notice or cancel without assigning any reason thereof and is not bound to accept the lowest offer.

For & on behalf of North Eastern Electric Power Corporation Ltd.


Sr. Manager(E/M), C&P
AGTCCPP, NEEPCO Ltd.

ANNEXURE-A

Schedule of Price for the tender :

Sl. No.	Item Description	Total tonnage	Basic Price of AMC per year (₹)	Amount per year (₹)	GST (₹)	Grand total (₹)
1.	22TR x 3 Package AC installed at STG Building.					
2	11TR x 2 ductable split AC installed at GT control room. [One of the 11TR ductable Split AC is of Haier Make].					
3	11TR x 1 ductable split AC installed at NRC Building.					

Note :

1. The above price is inclusive of GST, cost of labour engaged, any other charges...etc.
2. The annual maintenance charges will be valid for a period of one year.



29/.