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ISO 140 01-1996
OHSAS 18001-1999



नॉर्थ ईस्टर्न इलेक्ट्रिक पावर कॉर्पोरेशन लिमिटेड

(भारतसरकारकाउद्यम)

NORTH EASTERN ELECTRIC POWER CORPORATION LTD

(A GOVT. OF INDIA ENTERPRISE)

CIN U40101ML1976GOI001658

OFFICE OF THE EXECUTIVE DIRECTOR (CONTRACTS & PROCUREMENT)

BROOKLAND COMPOUND::LOWER NEW COLONY

SHILLONG-793003, MEGHALAYA

Website: www.neepco.co.in Email: contract_neepco@yahoo.com FAX: +91 364-2222578

NIB No. 253 Dated 18/10/2017

**Detailed Notice Inviting Bid
(Domestic Competitive Bidding)**

The North Eastern Electric Power Corporation Limited (NEEPCO), a Public Sector Enterprise under the Ministry of Power, Government of India invites Single-Stage Two Envelope Bids through online bidding system from eligible bidders for Supply, Installation and Commissioning of Elevators one each for Bichom & Tenga Dam of Kameng HEP, Arunachal Pradesh.

| Particulars | Value of Earnest Money (EMD) | Bid validity | Cost of Bid Document (Bid Fee) | Completion period. |
|--|--|---|--|---|
| Design, Engineering, Manufacture, Inspection, Testing, Supply, Installation & Commissioning of 2 (two) nos. Passenger cum Freight Elevators of capacity 884 kgs (13 passengers) each, one at Bichom dam and one at Tenga dam of Kameng H.E. Project (600 MW), West Kameng district, Arunachal Pradesh including 1 year Warranty and Comprehensive free maintenance services from the date of commissioning/handing over. And Annual Maintenance Service for 36 months (3 years) after expiry of 1 st year Comprehensive free maintenance service. | Rs.1.04 lakh (One point zero four) | 180 (one hundred and eighty) days from the date of opening of Techno-commercial Bid | Rs. 2,000.00 (Rupees Two Thousand) | 5 (five) months from the date of issue of Letter of Intent. |

1. QUALIFYING REQUIREMENTS:

1.1 Technical



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- (a) The bidder should be an Original Equipment Manufacturer (OEM) or authorized distributor/ Service provider of OEM and should have, in last 7(seven) years ending 30/09/2017, successfully completed the design/engineering, supply, installation, testing & commissioning of at least 10 Nos passenger's Elevators of capacity minimum 13 (thirteen) passengers (884 kgs) at any industrial plants / buildings, infrastructure projects or any establishments of State/Central Government Departments/State Public Sector Undertaking/Central Public Sector Undertaking/ Government Institution

AND

which are in satisfactory continuous operation for not less than 03(three) years in last 7(seven) years ending 30/09/2017.

The bidder shall submit documentary evidences in support of this qualification requirement viz, supply/work orders, customer's performance certificate. The PERFORMANCE CERTIFICATE(S) of the Customer(s) must be on the original letter head of the Customers, mentioning the date of issue of the certificate, detail of order(s) executed, date/year of installation/commissioning, performance of the system on the body of the certificate.

- (b) The bidder should have maintaining atleast 3 Nos of Elevators supplied by them at any State/ Central Public Sector Undertaking/ Government Institutions for a minimum period of 3 (three) years in last 7(seven) years ending 30/09/2017

The bidder shall submit documentary evidences in support of this qualification requirement viz, supply/work orders, customer's performance certificate. The PERFORMANCE CERTIFICATE(S) of the Customer(s) must be on the original letter head of the Customers, mentioning the date of issue of the certificate, detail of order(s) executed, period of maintenance service provided on the body of the certificate.

- (c) The bidder other than OEM should be in the business of similar field for at least 3 (three) years as on 30/09/2017. Such bidders shall submit the original manufacturer's authorization letter(s) duly authorizing the bidder to supply, install, commission and subsequent back to back manufacturer's warranty/guarantee as per prescribed form (FORM-C) provided in the bid document.

1.2 Financial

- (i) **Minimum Average Annual Turnover** in the best 3(three) financial years out of the last 5(five) financial years, ending 31st March of the previous financial year, should not be less than Rs. 1.04 crore (Rupees One point zero four crore only).



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(ii) The bidder should have **liquid assets** or / and evidence to availability of unutilized credit facilities of not less than Rs. 26.00 Lakh (Rupees Twenty Six lakh only). The Certificate of Banker regarding the availability of unutilized credit facilities shall not be dated earlier than 30 (thirty) days prior to the date of opening of bids. Liquid Asset = Current Asset – (Inventory + Pre-Paid expenses)

(iii) **Net Worth:**

Net worth of the bidder as on last day of the preceding financial year, ending 31st March of the previous financial year should not be less than 50% of the paid up share capital. The Net Worth shall be calculated based on Subscribed and Paid-up Capital + Free Reserves + Unallocated balance surplus amount of Profit and Loss Account less (a) Expenses not written off (b) Loss in Profit & Loss Account if not reduced from Reserves.

(iv) **Bid Capacity:**

The available Bid Capacity of the Bidder at the time of submission of Bid, calculated as under should not be less than Rs. 51.98 lakh (Rupees fifty one lakh) only

Bid Capacity = $A \times N \times 2 - B$, where,

A = maximum value of works executed in any one year during last 7 (seven) years (at current price level).

N = Completion time of the proposed work in years.

B = Value at current price level of existing commitments and on going works to be completed during next N years.

Bid capacity shall be assessed at the time of submission of Techno-Commercial Bid, for which the bidder shall have to submit documentary evidence in support of "A" & "B" above along with their Bid without fail.

2. Complete Audited Annual Reports along with Audited Balance Sheets & Profit and Loss account and other financial statements for the best 3(three) financial years in the last 5 (five) financial years certified by a Chartered Accountant indicating the Annual financial turnover and latest Banker's Certificate in support of solvency shall be furnished.
3. Interested bidders who fulfill the qualifying requirements as mentioned at 1.1 and 1.2 above, may download the bid document from <https://neepco.abcprocure.com> on registration in the e-portal and submission of bid fee as given under Clause 5 below.
4. **Relaxation of Norms for Startups and Micro & Small Enterprise in Public Procurement on Prior Experience and Prior Turnover criteria**



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In line with the Policy Circular No. 1(2)(1)/2016-MA dated 10th March, 2016 of the Ministry of Micro, Small & Medium Enterprises on "relaxation of norms for Startups and Micro & Small Enterprises in Public Procurement on Prior Experience and Prior Turnover criteria" and as per Section 2.1(5) of "Action Plan for Startupindia" announced by the Government of India in Jan 2016, the Criteria of Prior Turnover and Prior Experience are exempted for the Startups and Micro & Small Enterprises for this tender, subject to meeting of quality and technical specifications.

5. Condition for Micro & Small Enterprises (MSEs)

5.1 The bidders participating as Micro/Small Enterprises (MSE) shall submit an Undertaking in the prescribed format given in the Bid Document declaring the status of their firm under the provisions of Micro and Small Enterprises along with a copy of the document/ certificate issued by any of the Authority mentioned below:

- District Industries Centers
- Khadi and Village Industries Commission
- Khadi and Village Industries Board
- Coir Board
- National Small Industries Corporation (NSIC)
- Directorate of Handicrafts and Handloom
- MSEs having Udog Aadhar memorandum
- Any other Body specified by Ministry of Micro, Small and Medium Enterprises.

5.2 The MSEs owned by Scheduled Caste (SC) & Scheduled Tribe (ST) entrepreneurs must submit the SC/ST certificate issued by District Authority in addition to certificate of registration with any one of the agencies mentioned above. The bidder shall furnish necessary documentary evidence to ascertain that the MSE is owned by SC/ST. MSE owned by SC/ST is defined as :

- a) In case of proprietary MSE, proprietor(s) shall be SC /ST.
- b) In case of partnership MSE, the SC/ST partners shall be holding at least 51% shares in the enterprise.
- c) In case of Private Limited Companies, at least 51% share shall be held by SC/ST promoters.

5.3 The registration certificate submitted by MSEs issued from any one of the above agencies must be valid as on close date of the tender. The successful bidder should ensure that the same is valid till the end of the contract period.

5.4 The MSEs who have applied for registration or renewal of registration with any of the above agencies/bodies, but have not obtained the valid certificate as on close date of the tender, are not eligible for exemption/preference.



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5.5 The MSEs registered with above mentioned agencies/bodies are exempted from payment of BID FEES and EARNEST MONEY DEPOSIT (EMD).

6. Condition for Start-up Enterprises:

6.1 The definition of "Startups" is as per the Gazette Notification of the Ministry of Commerce and Industry (Department of Industrial Policy and Promotion) dated 17th February 2016 and all other subsequent directives/guidelines thereof.

6.2 In order to be considered for relaxation in prior experience and prior turn over, Startup India recognition certificate issued by Department of Industrial Policy and Promotion (DIPP) of Ministry of Commerce & Industry shall be required.

7. Participation in Bids:

7.1 Portal Registration for e-tendering:

The bidders intending to participate in the e-tendering and to download the detailed bid document have to register themselves in the NEEPCO's e-tendering portal <https://neepco.abcprocure.com>. The registration once registered shall be valid for one year from the date of registration.

The Bidders who have already registered in NEEPCO's e-tendering portal having valid registration need not register again. However, such bidders are to ensure that their registration is valid till the completion of the entire bidding process of the relevant NIB.

7.2 Portal Registration fee:

The fees for Bidder Registration in the portal is Rs.3000.00 (Rupees three thousand) only per year (Non-refundable).

7.3 The procedures for registration in the e-tendering portal are as under.

Step-1: Visit the e-tendering portal <https://neepco.abcprocure.com>

Step-2: Click on new bidder registration and submit the online Form for company /bidder details required.

Already registered bidder having a valid registration may directly **log-in** to the e-tendering portal.

The registration fees shall be paid through SB-COLLECT of State Bank of India. Following steps shall be followed for the payment and subsequent action for new registration:

Step-3 The bidder shall visit [url/web page](https://www.onlinesbi.com/prelogin/institutiontypedisplay.htm) on any internet browser.



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- Step-4 State Bank Collect page will appear.
Select “**ALL India**” for “**State of Corporate/Institution**” irrespective of location of the sites/projects/plants/establishments where tenders are invited.
Select “**PSU**” for “**Type of Corporate/Institution**”
Click “**GO**”
- Step-5 In the new screen, select PSU Name as “**North Eastern Electric Power Corporation Limited**” and Submit.
- Step-6 In the new screen, select Payment Category as “**SHILLONG-PARTIES**”.
- Step-7 New Screen will appear, here the bidder has to fill all the required information for the payment as under:
i) Under **Name of Payer** : The Bidder is to fill up his Name and Address.
ii) Under **Short Details of Payment**: The Bidder shall indicate **Registration Fees**.
iii) Under **Type of PAYER** : The Bidder is to select **VENDOR OR CONSULTANT** whichever is applicable.
iv) Under **CIN in case the Payer is a company** : The bidder is to fill up his CIN in case of a company, otherwise may be kept blank.
v) Under **Payment amount**: The bidder is to fill up **the amount i.e. 3000**.
vi) Subsequent information for Name, Date of Birth/Incorporation, Mobile Numbers are to be filled as required.
vii) Fill Captcha.
viii) Then Submit.
- Step-8 In the new screen, check the details and click “**CONFIRM**”, if correct.
- Step-9 The **Multi Option Payment System** will be available for making the payment.
The Bidder may select option as per convenience and make the payment.
- Step-10 After successful payment, the system will generate receipt.
The receipts may also be generated from Reports - i.e. SB Collect (Request Report/ Download Report).
This system generated receipt shall be downloaded and sent to the



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Contracts & Procurement Department, NEEPCO, Shillong at e-mail ID : contract_neepco@yahoo.com to advise the service provider for approval of the Bidders' registration.

Bidders may also contact Sri N. Kithan, Manager (C), C&P Department, NEEPCO, Shillong, Mobile No. +91-9436306773, to get confirmation regarding receipt of bidder registration fee

Step-11

The bidder has to map the digital certificate (Class-II or Class-III Signing & Encryption Certificate) with his login-id as per the name of the registered company for approval process. For registration and Digital Certificate, the bidders may contact the Service Provider at:

Mr Himalaya Vaishnav

e-Procurement Technologies Ltd., Ahmedabad

Phone No. +91-7940016866/38/21/18

Mobile No. +91-9099090830

E-mail: info@abcprocure.com

However, bidders are free to obtain Digital Signature Certificate from any other certification agencies appointed by the Controller of Certification Agencies (CCA) under the provision of IT Act, 2000.

STEP-12

On approval of the bidder in the system, e-mail will be sent by the Service Provider to the Company/Bidder regarding their bidder profile activation.

The registration is valid for one year once bidder profile is activated.

7.4 All the bidders are requested to get themselves registered well in advance and no extra time will be considered for submission of bids for the delay in on-line Vendor Registration, if any.

8. Bid Fee

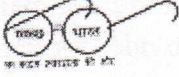
Bidders shall have to pay BID FEES (non-refundable) of Rs.2,000.00 (Rupees Two Thousand) for participation in this instant NIB.

The Bid Fees shall be paid through SB-COLLECT of State Bank of India. For making payment through SB-COLLECT, the bidder shall follow the Steps 3 to 9 as indicated for payment of registration fees.

However, at Step-7 (ii) against Short Details of Payment, the Bidder shall have to give the details as : "BID FEES for NIB no....."



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After successful payment, the system will generate receipt. The receipts may also be generated from Reports - i.e. SB Collect (Request Report/ Download Report). The receipt so generated/downloaded shall be uploaded while submitted bid as per Bid Conditions.

9. For any clarification related to terms and conditions of Bid document, bidders are requested to forward mail clearly stating their queries to the tendering authority at e-mail id : contract_neepco@yahoo.com & contract@neepco.co.in. Bidder may contact in regard to this NIB at 0364-2224596, 2503346.

For any clarification related to procedure for bid submission, online furnishing of clarification in e-procurement portal etc, bidders may contact:-

e-Procurement Technologies Ltd

A - 201, Wall Street - 2,

Opposite Orient Club,
Near Gujarat College / Ellis bridge,
Ahmedabad - 380006.

Gujarat, India

Tel : +91-79-4027 0564 / 555 / 563 / 507 / 548

Fax: 079 40016 876

Support Help-Desk No. at NEEPCO, Shillong:

Tel: 0364 - 2507270 / 8974665789

Mail: support.neepco@eptl.in / support@abcprocure.com

10. Submission and opening of Bids

Bidders shall prepare and submit their bids in the electronic form at <https://neepco.abcprocure.com>. Online bidding forms will be available in the above website.

Bidders may view the tender opening results of techno-commercial and price bids at <https://neepco.abcprocure.com> by marking their presence for online tender opening.

11. Bidders are requested to visit <https://neepco.abcprocure.com> and <http://www.neepco.co.in> regularly for any corrigendum/modification/clarification of the bid document.

12. Submission of bids shall not automatically construe qualification for evaluation. The Owner reserves the right to reject any or all bids, or to annul the bidding process and reject all the bids, without thereby incurring any liability to the affected bidders, nor does it have any obligation to inform the bidders of the ground for such action on the part of the Owner.

13. Important information and dates:



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SL. No. 863 / Dated 20/10/17

SL. No. 159 / Dated 23/10/17

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| | |
|--|--------------------------|
| Last date & time of downloading of bid document: | 12:00 hrs. of 20/11/2017 |
| Last date & time for receipt of online bids: | 14:00 hrs. of 20/11/2017 |
| Date & time of online opening of bids | 16:00 hrs. of 20/11/2017 |

In the event the date of opening of bids is declared as a closed holiday for NEEPCO, the date of opening of bids will be the following working day at the appointed times.

The bidders registered as Micro/Small Enterprises are exempted from paying applicable Bid Fee and Earnest Money Deposit subject to submission of valid and relevant document/certificate.

14. NEEPCO reserves the right to extend the last date and time for submission of Bid.
15. NEEPCO reserves the right to reject any or all bids, or to annul the bidding process and reject all the bids for any justified and genuine grounds, without thereby incurring any liability to the affected bidders, nor does it have any obligation to inform the bidders of the grounds for such action.

Sd/-

General Manager

i/c, Contracts & Procurement,
NEEPCO Ltd., Shillong