



नॉर्थ ईस्टर्न इलेक्ट्रिक पावर कॉर्पोरेशन लिमिटेड  
 NORTH EASTERN ELECTRIC POWER CORPORATION LIMITED  
 (MINI RATNA CATEGORY-I, A GOVT OF INDIA ENTERPRISES)  
 (Website: [www.neepco.co.in](http://www.neepco.co.in) :: CIN:U40101ML1976GOI001658)  
 AN ISO: 9001, 14001 & OHSAS: 18001 CORPORATION



CONTRACTS & PROCUREMENT WING (C),  
 KOPILI HYDRO ELECTRIC PLANT, UMRONGSO  
 DIMA HASAO, ASSAM: PIN-788931 FAX: 03670-288846/288226: Phone No: 03670288036

**NOTICE INVITING TENDER**  
**NIT NO. KHEP/C&P/2018-19/304 Dt. 01.08.2018**

The NORTH EASTERN ELECTRIC POWER CORPORATION LTD. invites sealed tenders in prescribed format with **180 (One Hundred and Eighty) days validity** from reputed / experienced contractors/firms for the following works under Single Stage Single Envelope system.

Sl No	Name of Work	Estimated Value in Rs.	Completion Time	Cost of Tender Document in Rs. (Non-Refundable)	Earnest Money in Rs. (2 % of the estimated value for General)	Earnest Money in Rs. (1% of the estimated value for SC/ST/ KHEP affected)
1	Renovation of Bathrooms, Kitchen and construction of new retaining walls at front side, PCC of parking area etc. at Annex-IB, KHEP, Umrongso	6,97,024.00	75(Seventy Five) Days	590.00	14000.00	7000.00

**DETAILS OF THE NIT:**

1.0 **QUALIFYING REQUIREMENT OF BIDDERS :**

The bidder shall provide satisfactory evidence concerning the following:

1.1 **Technical:**

Prospective bidders, with similar nature of work experience have to submit the following particulars.

- I. Average annual turnover during the last 3(Three) years ending 31<sup>st</sup> March of the previous financial year should be at least 30% of the estimated cost.
- II. Experience of having successfully completed similar nature of works during last 7 years ending last day of the month previous to the one in which applications are invited should be either of the following:
  - a) At least 3(Three) similar completed works costing not less than the amount equal to 40% of the estimated cost in each work or
  - b) At least 2(Two) completed similar works costing not less than the amount equal to 50% of the estimated cost in each work or
  - c) At least 1 (One) completed similar works costing not less than the amount equal to 80% of the estimated cost in each work.

The above experience should be with any Government department / PSU/ Government Autonomous Body. Certificate in support of successful execution of work should be submitted. "Similar nature of works" means to related civil construction work experiences.

1.2 **Financial:**

(a) **Minimum Average Annual Turn Over (MAAT):**

The average annual turnover of the bidder in the best 3 (three) financial years out of the last 5 (five) years financial year should not be less than **Rs. 2,00,000.00** Other income will not be considered for arriving at annual turnover.

- (b) Complete Audited Annual Reports along with Audited Balance Sheets, Profit and Loss Account and other financial statements for the **preceding 3(three) financial years**, ending 31<sup>st</sup> March of the previous Financial Year, along with Letter of adequacy/solvency and commitment from their Bankers/Financial Institutions of International repute should be furnished along with their bids for evaluating the above financial criteria. In case where the audited results of the preceding financial years are not available, certified financial statements from a practicing Chartered Accountant will be also be considered acceptable.

**Authenticated documentary evidence in support of qualifying requirements, as mentioned shall be submitted along with Bid Guarantee in the Techno-Commercial bid. For qualifying requirements specified at Para 1.1 & 1.2 above, the documents should be in the form of Certificate of Clients/Owners. Bids submitted without fulfilling the qualifying requirements shall be rejected.**

- 1.3 The bidder shall furnish copies of the following Registration Certificates with the Techno-Commercial Bid;

- (a) Valid work permits/ Firm/Company registration.
- (b) GST Registration certificate.
- (c) PF registration, if any.
- (d) Solvency certificate from any nationalized/Scheduled bank.
- (e) PAN (Permanent Account Number) for Income Tax.
- (f) Proof of document/documents must be submitted for **EMD concession@ 1%** if applicable, otherwise Bidder will be chosen as General category.

- 1.4 The bidders shall also provide satisfactory evidence with respect to the following:

- (a) They do not anticipate change in the Ownership of their concern during the proposed period of work. If such a change is anticipated, the scope and effect thereof shall be defined.
- (b) They have adequate financial stability and status to meet the financial obligations pursuant to the scope of the works. They shall submit copies of their audited Annual Reports and balance sheet for the last 5 (five) years and latest Banker's certificate indicating amount in support of solvency.
- (c) In case bidders are unable to furnish such certificates, they shall give valid reason for the same.

- 1.5 In addition, bidders shall satisfactorily establish that they fully meet the qualifying requirements specified in the accompanying Technical Specifications. This is essential for consideration of bidders' proposal.

- 1.6 Bidders shall not be under a declaration of ineligibility for corrupt and fraudulent practices issued by any bank.

- 1.7 The above requirements are minimum and the Corporation reserves the right to request for any additional information and also reserves the right to reject the proposal of any bidder if, in the opinion of Owner, the qualification data furnished by the bidder is incomplete or the bidder is found to be not qualified to satisfactorily perform the works.

- 1.8 Notwithstanding anything stated above, the Corporation reserves the right to assess bidders' capability and capacity to perform the work, should the circumstances warrant such an assessment, in the overall interest of the Owner.

- 1.9 Each bidder shall submit only 1 (one) bid, either individually. A bidder who submits or participates in more than 1 (one) bid will be disqualified.

Interested Bidders may download the bid document from <https://neepco.abcprocure.com> with effect from **05.08.2018** on payment of Vendor Registration fee as given below.

## 2.0 Participation in Bids

### 2.1 Portal Registration:

The listed bidders intending to participate in the instant e-tendering and download Detailed Bid Document have to register themselves in the portal <https://neepco.abcprocure.com>. Relevant information about the bidder required during the registration is available in the portal.

### 2.2 Vendor registration fee:

The fees for Vendor Registration in the portal is Rs. 3000.00 (Indian Rupees three thousand only) per year.

### 2.3 The procedure/steps to be followed for payment of registration fees by SB-COLLECT of State Bank of India:

STEP-1	The bidder shall visit url/web page <a href="https://www.onlinesbi.com/prelogin/institutiontypedisplay.htm">https://www.onlinesbi.com/prelogin/institutiontypedisplay.htm</a> on any internet browser.
STEP 2	State Bank Collect page will appear. Select “ <b>ALL India</b> ” for “ <b>State of Corporate/Institution</b> ” irrespective of location of the sites/projects/plants/establishments where tenders are invited. Select “ <b>PSU</b> ” for “ <b>Type of Corporate/Institution</b> ” Click “ <b>GO</b> ”
STEP -3	In the new screen, select PSU Name as “ <b>North Eastern Electric Power Corporation Limited</b> ” and Submit.
STEP-4	In the new screen, select Payment Category as “ <b>SHILLONG- PARTIES</b> ”.
STEP-5	New Screen will appear, here the bidder has to fill all the required information for the payment as under: i) Under <b>Name of Payer</b> : The Bidder is to filled up his Name and Address. ii) Under <b>Short Details of Payment</b> : The Bidder shall indicate <b>Registration Fees</b> . iii) Under <b>Type of PAYER</b> : The Bidder is to select <b>VENDOR OR CONSULTANT</b> whichever is applicable. iv) Under <b>CIN in case the Payer is a company</b> : The bidder is to fill up his CIN in case of a company, otherwise may kept blank. v) Under <b>Payment amount</b> : The bidder is to fill up <b>the amount i.e. 3000</b> . vi) Subsequent information for Name, Date of Birth/Incorporation, Mobile Numbers are to be filled as required. vii) Fill Captcha. viii) Then Submit.
STEP-6	In the new screen, check the details and click “ <b>CONFIRM</b> ”, if correct.
STEP-7	The <b>Multi Option Payment System</b> will be available for making the payment. The Bidder may select option as per convenient and make the payment.
STEP-8	After successful payment, the system will generate receipt. The receipts may also be generated from Reports – i.e. SB Collect (Request Report/ Download Report). This system generated receipt shall be downloaded and send it to the Contracts & Procurement Department, NEEPCO, Shillong at e-mail ID: <a href="mailto:contract_neepco@yahoo.com">contract_neepco@yahoo.com</a> to advise the service provider for approval of the Bidders’ registration. Bidders may also contact Sri N. Kithan, Senior Manager ©, C&P Department, NEEPCO, Shillong, Mobile No. +91-9436306773, to get confirmation regarding receipt of bidder registration fee
STEP-9	The bidder has to map the digital certificate (Class-II or Class-III Signing & Encryption Certificate) with his login-id as per the name of the registered company for approval process. For registration and Digital Certificate, the bidders may contact the Service Provider at: Mr Himalaya Vaishnav e-Procurement Technologies Ltd., Ahmedabad Phone No. +91-7940016866/38/21/18 Mobile No. +91-9099090830 E-mail: <a href="mailto:info@abcprocure.com">info@abcprocure.com</a> However, bidders are free to obtain Digital Signature Certificate from any other certification agencies appointed by the Controller of Certification Agencies (CCA) under the provision of IT Act, 2000.
STEP-10	On approval of the bidder in the system, e-mail will be sent by the Service Provider to the Company/Bidder regarding their bidder profile activation. The registration is valid for one year once bidder profile is activated.

The bidder shall furnish the copy of receipt of payment for vendor registration at email id [contract@neepco.co.in](mailto:contract@neepco.co.in) & [contract.khep@gmail.com](mailto:contract.khep@gmail.com) to advise NEEPCO's service provider for approval of vendor registration.

Bidders who are already registered in the system shall ensure to keep their registration valid till completion of entire bidding process.

2.4 Bidders shall clearly indicate the head against which payment has been made at the above account in the following format:

(i) ...../NIT No .....dated ...../ Registration fee  
(Name of bidder)

2.5 For any clarification related to e-procurement, bidders are requested to contact:-

Phone No: 09181044905/ 09436332689/03670-288241

E-mail ID: [contract.khep@gmail.com](mailto:contract.khep@gmail.com) / [jayanta\\_contracts@rediffmail.com](mailto:jayanta_contracts@rediffmail.com)

Bidders may also contact e-Procurement Technologies Ltd. (Service Provider) having the following

**contact details:**

e-Procurement Technologies Ltd  
A - 201-208, Wall Street - II / Opp. Orient Club  
Nr. Gujarat College / Ellisbridge  
Ahmedabad - 380015.  
Gujarat, India  
Tel : +91-79-40016802 - 77  
Cell:+91-9374519754 | 9377988119.

**3.0 Submission and opening of Bids**

3.1 Bidders shall prepare and submit their bids online in <https://neepco.abcprocure.com>. Online bidding forms will be available in the above website. Submission of online bids is mandatory for consideration of the bids by NEEPCO. **The Purchaser (NEEPCO) reserves the right to go for Reverse Auction process or may finalize the tender without Reverse Auction, if required.** However, the decision to conduct Reverse Auction or not will be conveyed to the short-listed bidders after opening of the bid. The business Rules and General Terms and Conditions for Reverse Auction is given in Section VI of Bid document.

3.2 Bidders may view the tender opening results in <https://neepco.abcprocure.com> by marking their presence for online tender opening

**4.0 Important Dates & Bid validity:**

S.N.	Particulars	Information / Dates
1	Earnest Money Deposit (EMD)/ Bid Security	Rs. 14000.00/- or Rs.7000.00 (As applicable)
2	BID Document Fee (Non-Refundable)	Rs. 590.00/- ( Including Applicable GST)
3	Date of commencement of downloading of detail NIT/ tender specification from <a href="https://neepco.abcprocure.com">https://neepco.abcprocure.com</a>	w.e.f 12:00 hrs. of 05.08.2018
	Start Date & Time for Bid Submission	w.e.f 12:00 hrs of 06.08.2018
4	End date & time for downloading of bid document	12:00 hrs. of 06.09.2018
5	Last date & time for receipt of online bids	15:00 hrs. of 06.09.2018
6	Date & time for opening of bids online	15:30 hrs. of 06.09.2018
7	Bid validity	180 Days (One Hundred and Eighty Days)

In the event the date of opening of bid is declared as a closed holiday for NEEPCO, the last date of opening of bids may be the following working day.

5.0 Bidders are requested to visit <https://neepco.abcprocure.com>, NEEPCO website <http://www.neepco.co.in> and CPP portal <http://www.eprocure.gov.in> regularly for any modification/clarification of bid document.

6.0 **The bidders are requested to:**

- i) Obtain individual Digital Signature Certificate (DSC or DC) well in advance of tender submission deadline on ETS (Electronic Tendering System).
  - ii) Register your organization on ETS well in advance of tender submission deadline on ETS.
  - iii) Get your organization's concerned executives trained on ETS well in advance of tender submission deadline on ETS.
  - iv) Submit your bids well in advance of tender submission deadline on ETS (There could be last minute problems due to internet timeout, breakdown, etc.). The bidders are requested to submit the bid through online e-tendering system well before the bid submission end date and time as per Server System Clock. The Corporation shall not be responsible for any sort of delay or the difficulties faced during the submission of bids online by the bidders at the eleventh hour. While the first three instructions mentioned above are especially relevant to first-time users of ETS, the fourth instruction is relevant at all times.
- 7.0 NEEPCO reserves the right to accept or reject any or all tender/ tenders in full or part and also the right to relax qualifying requirement whenever and wherever required without assigning any reasons thereof.

Thanking You,

Yours faithfully,

  
(J. Majumdar)

Sr. Manager (E), C&P  
KHEP, NEEPCO Ltd.:Umrongso