

North Eastern Electric Power Corporation Ltd.

Repairing and Re-strengthening of Cooling Tower at  
Plant area AGBPS NEEPCO



ISO: 9001, 14001,  
& 45001

Bid Document  
PART-1: NOTICE INVITING BIDS



ISO: 9001, 14001,  
& 45001

# नॉर्थ ईस्टर्न इलैक्ट्रिक पावर कॉरपोरेशन लिमिटेड

भारत सरकार का उपक्रम

**NORTH EASTERN ELECTRIC POWER CORPORATION LIMITED**

(A Government of India Enterprise)

OFFICE OF THE EXECUTIVE DIRECTOR, CONTRACTS & PROCUREMENT

Brookland Compound, Lower New Colony, Shillong-793 003, Meghalaya, India

E-mail: contract@neepco.co.in,

Website: www.neepco.co.in; CIN – U40101ML1976GOI001658

**NIB No. 432 DATED 13.07.2023**

**DETAIL NOTICE INVITING BIDS (E-TENDER)**

**(DOMESTIC COMPETITIVE BIDDING)**

**FOR**

**Repairing and Re-strengthening of Cooling Tower at Plant area AGBPS NEEPCO Ltd. Bokuloni Dist  
Dibrugarh Assam**

1. North Eastern Electric Power Corporation Limited (NEEPCO Ltd.) invites online tender at e-procurement portal <https://etenders.gov.in> from prospective bidders fulfilling the Qualifying Requirement under Single-Stage Two-Envelope bidding system through Domestic Competitive Bidding (DCB) route for carrying out the work of “ **REPAIRING AND RE-STRENGTHENING OF COOLING TOWER AT PLANT AREA AGBPS NEEPCO LTD. BOKULONI DIST DIBRUGARH ASSAM** ” at an approximate estimated cost of **Rs. 73,28,332.00** (including applicable taxes).
2. **Scope of work:**  
The scope of work under this tender covers the following:  
  
**REPAIRING AND RE-STRENGTHENING OF COOLING TOWER AT PLANT AREA AGBPS NEEPCO LTD. BOKULONI DIST DIBRUGARH ASSAM.**  
Please refer Part-5 (Technical Specifications) and Part-6 (Tender Drawings), Part-8 (Bill of Quantities) of Bid Document for detailed Scope of work.
3. **Bidding Procedure:**  
The Bidder shall submit Bids under Single-Stage Two-Envelope bidding system through online as follows:  
**Techno-Commercial Bid (Envelope No. 1):** Shall contain Earnest Money Deposit (EMD), Shall contain documents in support of Qualifying Requirements and Techno-Commercial Bid.  
  
**Price Bid (Envelope No. 2):** Shall contain Price Bid. Price Bids of only those Bidders who qualify in Techno-Commercial evaluation shall be opened.
4. **Time of Completion:**  
The scheduled time of completion of the work shall be **180 days (One Hundred Eighty) Days from the date of issue of Letter of Intent.**
5. **EARNEST MONEY DEPOSIT:** Earnest Money Deposit shall be **Rs. 1,46,000.00 (Rupees One lakh Forty Six thousand only).**



The bidder may make the payment of Earnest Money Deposit (EMD) in the following form:

- i) Through “**SB-Collect**” of **State Bank of India** as per procedures/ steps elaborated below; or

Step-1:	The bidder shall visit url/web page <a href="https://www.onlinesbi.sbi/sbcollect/icollecthome.htm">https://www.onlinesbi.sbi/sbcollect/icollecthome.htm</a> on any internet browser.
Step-2:	State Bank Collect page will appear. Select “ <b>ALL India</b> ” for “ <b>State of Corporate/Institution</b> ” irrespective of location of the sites/projects/plants/establishments, where tenders are invited. Select “ <b>PSU</b> ” for “ <b>Type of Corporate/Institution</b> ” Click “ <b>GO</b> ”
Step-3:	In the new screen, select PSU Name as “ <b>North Eastern Electric Power Corporation Limited</b> ” and Submit.
Step-4:	In the new screen, select Payment Category as “ <b>SHILLONG- PARTIES</b> ”.
Step-5:	New Screen will appear, here the bidder has to fill all the required information for the payment as under: <ul style="list-style-type: none"> <li>i) Under <b>Name of Payer</b>: The Bidder is to fill up his Name and Address.</li> <li>ii) Under <b>Short Details of Payment</b>: The Bidder shall indicate <b>Bid Fee/ EMD as applicable</b>.</li> <li>iii) Under <b>Type of PAYER</b>: The Bidder is to select <b>VENDOR OR CONSULTANT</b> whichever is applicable.</li> <li>iv) Under <b>CIN in case the Payer is a company</b>: The bidder is to fill up his CIN in case of a company, otherwise may kept blank.</li> <li>v) Under <b>Payment amount</b>: The bidder is to fill up <b>the amount</b>.</li> <li>vi) Subsequent information for Name, Date of Birth/Incorporation, Mobile Numbers are to be filled as required.</li> <li>vii) Fill Captcha.</li> <li>viii) Then Submit.</li> </ul>
Step-6:	In the new screen, check the details and click “ <b>CONFIRM</b> ”, if correct.
Step-7:	The <b>Multi Option Payment System</b> will be available for making the payment. The Bidder may select option as per convenience and make the payment.
Step-8:	After successful payment, the system will generate receipt. The receipts may also be generated from Reports - i.e. SB Collect (Request Report/ Download Report). This system generated receipt shall be downloaded and submit along with the Techno-Commercial bids.

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- ii) By Demand Draft in favour of NEEPCO Ltd., Shillong, or
- iii) By Bank Guarantee as per the format stipulated at Form-C, Part-7, Tender Forms & Data Sheets of the Bid Document.

**The Bank Guarantee issued must be routed through SFMS (Structured Financial Messaging System) platform. The details of the NEEPCO's Bank for SFMS platform is given below:**

- a) Name of the Bank: SBI, Main Branch, Shillong
- b) Name as per bank record: North Eastern Electric Power Corporation Ltd.
- c) Bank A/c No: 10881522463
- d) Type of A/c : Cash Credit A/c
- e) IFS Code: SBIN0000181

## 6. Qualifying Requirements:

### 6.1 General Qualifying Requirement:

- i) A bidder (Individual/ Company/ Firm) shall be a registered entity in India.
- ii) The bidders shall submit the copies of the following valid Certificates with Techno-commercial Bid:
  - a. Registration Certificate for GST
  - b. PAN (Permanent Account Number) for Income Tax
  - c. Valid Solvency Certificate from any Nationalized Bank
  - d. Valid Trade License
- iii) As per Clause No. 3(b) of 'Public Procurement (Preference to Make in India), Order 2017, issued vide Order No. P-45021/2/2017-PP/BE-II dated 16-09-2020 of Department for Promotion of Industry and Internal Trade (Public Procurement Section), Ministry of Commerce and Industry, Government of India, read in conjunction with Clause No. 3(iii) of Order No. 11/05/2018-Coord. Dated 17-09-2020 of Ministry of Power, Government of India, only 'Class-I local supplier' & 'Class-II local supplier' shall be eligible to participate in this bid. For definition of 'Class-I local supplier' & 'Class-II local supplier', bidders may refer Clause No. 3(vi), Part-3, ITB of Bid document.
- iv) For domestic bidders having relation with an entity incorporated, established or registered in a country which shares a land border with India, as defined in Order (Public Procurement No. 1) dated 23rd July, 2020 and Order (Public Procurement No. 2) Dated 23rd July, 2020, both issued by Public Procurement Division, Department of Expenditure, Ministry of Finance, Government of India, the provisions of these orders shall apply.

### 6.2 Technical Qualifying Requirement:

The bidders (Individual/ Company/ Firm) should have successfully completed similar works for one of the following during the last 7 (Seven) years, prior to publication of NIB.

- (a) 1(one) similar work valued at Rs. 58 Lakhs or more,  
Or,
- (b) 2(two) similar works each valued at Rs. 36 Lakhs or more,  
Or,

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(c) 3(three) similar works each valued at Rs. 29 lakh or more.

**SIMILAR WORKS** are defined as “Construction / Repairing / Maintenance of Industrial Building involving Concreting, grouting, Roof treatment work, application of paint & restoration of structural steel works “ executed under State Govt./ Central Govt./ PSU.”

Documentary evidence in support of the above experience indicating details like value, quantity of works executed, name of the clients/employers, proof of satisfactory completion of work, shall be furnished along with the Techno-commercial bids for establishing eligibility. The documents should be in the form of copies of Work Order and Completion Certificate of Clients/ Owners issued from Government / PSUs.

### 6.3 Financial Qualifying Requirement:

i) **Minimum Average Annual Turnover (MAAT):**

Average Annual Construction Turnover of the bidder in the best 3 (three) Financial Years out of the last 5(five) Financial years, ending 31st March, 2022 shall be atleast **Rs. 73.28 Lakhs**. Annual Turnover should be from general civil construction works as certified by Chartered Accountant with UDIN. Other income shall not be considered for arriving at the minimum average annual turnover.

For evaluation purpose, the annual turnover of preceding years shall be brought to the current price level by considering an average inflation rate of 6 % per year.

ii) **Working Capital:**

The bidder should have working capital of not less than **Rs. 24.43 Lakhs**. Working Capital/Cash Flow amount shall be calculated by subtracting Current Liabilities (CL) from Current Assets (CA) i.e. (CA-CL) as per the audited balance sheet/ equivalent financial statements including profit and loss statement of the immediately preceding financial year. If audited financial statement for the immediate preceding financial year is not available, then the bidder shall submit these statements certified by a Chartered Accountant with UDIN.

iii) **Net Worth:**

Participating contractors in Hydro-project tenders should have positive “Net Worth” in at least 02 financial years out of the last 03 financial years, with the condition of positive Net Worth in immediately preceding financial year.

The Net Worth shall be calculated based on Subscribed and Paid-up Capital + Free Reserves + Unallocated balance surplus amount of Profit & Loss Account Less Loss in Profit and loss Account if not reduced from reserves”.

iv) **Bid Capacity:**

The available Bid Capacity of the Bidder at the time of submission of Bid, calculated as under should not be less than INR 73.28 Lakhs (Rupees Seventy-Three point Two Eight Lakhs).

Bid Capacity =  $A \times N \times 2 - B$ , where,

A= Indexed value of maximum value of works executed (in an ongoing or completed project) in any one year during the last 5 years, keeping index of inflation as 6% (compounded annually) for calculating 'A' at present Price Level.

N = Completion time of the proposed work in years.

B = Value at current price level of existing commitments and on-going works (as on the latest date for bid submission) to be completed in next “N” years.

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Bid capacity shall be assessed at the time of submission of Techno-commercial Bid. Bidders shall calculate their Bid Capacity as per the stipulated formula and get it certified by the Chartered Accountant with UDIN (Unique Document Identification Number) and submit the same along with their Bid.

In case the bidder is JV/Consortium, the lead partner of Joint Venture/Consortium shall fully meet the requirements as per cl. 1.2 above.

Complete Audited Annual Reports along with Audited Balance Sheets, Profit and Loss Account & detailed Schedule and other financial statements for the preceding 5(five) financial years, ending 31st March, 2022, along with current Solvency Certificate from their Bankers/ Financial Institutions should be furnished along with their bids for evaluating the above financial criteria. In case where the audited results of the preceding financial years are not available, certified financial statements from a practicing Chartered Accountant with UDIN will be also be considered acceptable.

**In the certificates and attestations by the Chartered Accountant, UDIN (Unique Document Identification Number) shall always be mentioned therein.**

7. Interested Bidders, who fulfill the qualifying requirements as mentioned under Clause 6 above, may download the Bid Document from <https://etenders.gov.in> on Bidder registration in the portal.
8. The detailed scope of works and other terms and conditions are elaborated in the bid document. For any clarification related to terms and conditions of Bid Document, bidders are requested to send their queries online at <https://etenders.gov.in> under "Seek Clarifications" within the timeline stipulated in the system. Alternatively, the bidders may also forward e-mail clearly stating their queries to tendering authority at e-mail id **contract@neepco.co.in**. Bidders may contact in regard to the instant NIB to

**Sri S Baruah,**  
DGM (C), C&P Deptt.,  
NEEPCO Ltd., Guwahati, Assam  
Mobile No: 94353 39702.

## 9. Participation in Bids

### 9.1 E-Tendering / E-Procurement:

This tender is being processed through e-tendering/e-procurement system. The bidding documents are to be downloaded from <https://etenders.gov.in> and bids are to be submitted/ uploaded through above e-tendering system. Guidelines for e- tendering system are available on e- tender portal.

### 9.2 Registration for Participation in Bids:

- a) Bidders are required to enroll on the e-Procurement module of the Central Public Procurement Portal (URL: <https://etenders.gov.in/eprocure/app>) by clicking on the link "**Online bidder Enrolment**" on the **CPP Portal which is free of charge.**
- b) As part of the enrolment process, the bidders will be required to choose a unique username and assign a password for their accounts.
- c) Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication from the CPP Portal.

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- d) Upon enrolment, the bidders will be required to register their valid Digital Signature Certificate (**Class III Certificates with signing key usage**) issued by any Certifying Authority recognized by CCA India (e.g. Sify / nCode / eMudhra etc.), with their profile.
- e) Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSC's to others which may lead to misuse.
- f) Bidder can then log in to the site through the secured log-in by entering their user ID / password and the password of the DSC / e-Token.

Bidders are requested to get themselves enrolled on the e-Procurement Portal (**URL: <https://etenders.gov.in/eprocure/app>**) well in advance and no extra time will be considered for submission of bids for the delay in enrolling on the e-Procurement portal.

For Registration and other e-procurement portal related queries, bidders may contact NIC at:

**Smti. Deibaphira Suchiang**  
Rollout Support Engineer, GePNIC,  
National Informatics Centre, Shillong  
Mobile No. 7005490585 ; Email Id: [deibaphirasuchiang@gmail.com](mailto:deibaphirasuchiang@gmail.com)

### 9.3 BID FEE:

For participation in this tender, Bidders shall have to pay BID FEE (non-refundable) of **Rs. 2,360.00 (Rupees two thousand three hundred sixty only) inclusive of 18% GST (SAC Code 9984) (NEEPCO Shillong GST NO.: 17AAACN9991J1ZT)**. Applicable bank charges shall be borne by the bidder.

The bidder shall make the **payment of Bid Fee only through "SB-COLLECT" of State Bank of India** as per procedures/steps elaborated in Clause No. 5(i) above.

**Payment of bid fee through other mode of payment like DD etc. shall not be accepted.**

During payment of bid fee **through "SB-COLLECT" of State Bank of India**, Bidders shall clearly indicate the NIB No. against which the bid fee is paid.

**10. BID VALIDITY:** 180 (one hundred eighty) days from the date of opening of Techno-Commercial Bids.

### 11. SUBMISSION AND OPENING OF BIDS

11.1 Bidders shall prepare and submit their bids online in <https://etenders.gov.in> as per timeline mentioned in Clause 15 below. Submission of online bids is mandatory for consideration of the bids by NEEPCO.

**Besides online submission, the following documents are required to be compulsorily submitted physically (offline mode) as stipulated at Clause 10.1(iv), Part-3 (ITB) of Bid Document:**

- a) Payment receipt of Bid Fee deposited through SB-Collect of State Bank of India, in original.
- b) Earnest Money Deposit (EMD) in the form of Demand Draft or Bank Guarantee as per format provided in Form-C: Tender Forms and Data Sheets, Part-7 of the Bid Document (In original) or payment receipt, if EMD amount is made through SB-Collect of State Bank of India.

North Eastern Electric Power Corporation Ltd. <b>Repairing and Re-strengthening of Cooling Tower at Plant area AGBPS NEEPCO</b>	 ISO: 9001, 14001, & 45001	Bid Document PART-1: NOTICE INVITING BIDS
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- c) Power of Attorney (as per format provided at Form-D, Part-7, Tender Forms & Data Sheets of Bid Document), in original.

The above mentioned document shall be submitted by hand or by registered Post/ Courier in a sealed envelope superscripted as **“Hard Copy of documents against NIB No. 432 Dated 13.07.2023 for “REPAIRING AND RE-STRENGTHENING OF COOLING TOWER AT PLANT AREA AGBPS NEEPCO LTD. BOKULONI DIST DIBRUGARH ASSAM”** at the following address within the scheduled date and time mentioned below.

**The Executive Director,**  
Contracts & Procurement Department,  
NEEPCO Ltd., Brookland Compound, Lower New Colony,  
Shillong – 793 003, Meghalaya, India  
E-mail: [contract@neepco.co.in](mailto:contract@neepco.co.in)

**12. Tender timeline:**

a)	Date of commencement of downloading of Bid Document from <a href="https://etenders.gov.in">https://etenders.gov.in</a>	W.e.f. 11:00 Hours of 13.07.2023
b)	End date and time for downloading of Bid Document	Upto 14:00 Hours of 09.08.2023
c)	Last date & time of receipt of queries from prospective bidders	Upto 14:00 Hours of 26.07.2023
d)	Last date & time for submission of online bids	Upto 14:00 Hours of 09.08.2023
e)	Last date & time for receipt of offline documents to be submitted as per bid conditions	Upto 14:00 Hours of 16.08.2023
f)	Date & time for opening of Techno-Commercial bids online	At 14:00 Hours on 10.08.2023
g)	Date & time for opening of Price bids online	Date & time shall be intimated separately to those Techno-Commercially qualified bidders, who qualify in Techno-Commercial evaluation.

In the event the last date specified for submission of offline documents and date of online opening of Techno-Commercial bids is declared as a closed holiday for NEEPCO, the last date for submission of offline documents and date of online opening of Techno-Commercial bids will be the following working day at the appointed times.

13. Bidders are requested to visit <https://etenders.gov.in> and NEEPCO website [www.neepco.co.in](http://www.neepco.co.in), regularly for any subsequent notice of Clarification/Amendment/Corrigendum to this Notice Inviting Bid.
14. Submission of bids shall not automatically construe qualification for evaluation. NEEPCO reserves the right to reject any or all bids, or to annul the bidding process and reject all the bids for any justified and genuine grounds

North Eastern Electric Power Corporation Ltd.

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without thereby incurring any liability to the affected bidders, nor does it have any obligation to inform the bidders of the ground for the action of NEEPCO.

**Chief General Manager(C)  
Contracts & Procurement**



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(भारत सरकार का उधम)

**NORTH EASTERN ELECTRIC POWER CORPORATION LIMITED**

(A Government of India Enterprise)

OFFICE OF THE EXECUTIVE DIRECTOR, CONTRACTS & PROCUREMENT

Brookland Compound, Lower New Colony, Shillong-793 003, Meghalaya, India

**E-mail : contract@neepco.co.in**

**Website : www.neepco.co.in ; CIN – U40101ML1976GOI001658**



NIO

Memo No. QP/C&P/F/C/AGBPS/C/J.S-20/38/ VOL-1/130723

Dated: 13.07.2023

1. The Director (Technical), NEEPCO, Guwahati for favour of kind information please.
2. The ED(O&M), NEEPCO, Guwahati, for favour of kind information please.
3. The CGM(F), Concurrence, NEEPCO, Shillong for favour of information please.
4. The HOP, AGBPS, NEEPCO, Bokuloni, Dist- Dibrugarh, Assam for favour of information please.
5. The GM (IT), NEEPCO, Shillong for information please.

Chief General Manager(C)  
Contracts & Procurement