



ISO 9001-14001-45001
Mini Ratna Category-I

नॉर्थ ईस्टर्न इलेक्ट्रिक पावर कॉर्पोरेशन लिमिटेड
North Eastern Electric Power Corporation Limited
(भारत सरकार का उद्यम) / (A Govt. of India Enterprise)
135 मे.वा. अगर्तला गैस टरबाइन कंबाईड साइकिल पावर प्लांट
135 MW Agartala Gas Turbine Combined Cycle Power Plant
अनुबंध एवं खरीद: प्रापण स्कंध/Contract & Procurement : Operation Wing
रामचन्द्र नगर, त्रिपुरा (प)/ Ramchandra Nagar, Tripura (W) - 799008



NOTICE INVITING TENDER(E-TENDER)

e-NIT No. 42/NEEPCO/AGTCCPP/C&P/2019-2020 Dated 16.01.2020

ON LINE Sealed bids (Single Stage - two Envelope) with 120 (One hundred twenty) days validity are invited from eligible bidders for **supply of Furniture at newly constructed Guest House at AGTCCPP, NEEPCO Ltd. Agartala Tripura(West)**. Detailed Tender Document containing Terms and Conditions for Bidding including Qualifying Requirement can be down loaded from NEEPCO's online portal <https://etenders.gov.in>

Estimated Value: ₹ 16,27,937/- (Rupees Sixteen Lakhs Twenty Seven Thousand Nine Hundred Thirty Seven) Only.

BIDDING PROGRAMME

Participations & Submission of Tenders:

1. Registration for Participation in Bids:

- 1.1 Bidders are required to enroll on the e-Procurement module of the Central Public Procurement Portal (URL: <https://etenders.gov.in/eprocure/app>) by clicking on the link "Online bidder Enrollment" on the CPP Portal which is free of charge.
- 1.2 As part of the enrolment process, the bidders will be required to choose a unique username and assign a password for their accounts.
- 1.3 Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication from the CPP Portal.
- 1.4 Upon enrolment, the bidders will be required to register their valid Digital Signature Certificate (Class III Certificates with signing key usage) issued by any Certifying Authority recognized by CCA India (e.g. Sify / nCode / eMudhra etc.), with their profile.
- 1.5 Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSC's to others which may lead to misuse.
- 1.6 All the bidders are requested to get themselves registered well in advance and no extra time will be considered for submission of bids for the delay in online vendor registration, if any.
- 1.7 Bidder then logs in to the site through the secured log-in by entering their user ID / password and the password of the DSC / e-Token.

2. Submission and opening of Bids:

- 2.1 Bidders shall prepare and submit their bids in the electronic form in <https://etenders.gov.in>. Bidding forms will be available in the above website. Bids will be opened on the stipulated date and time in the office of the Dy.General Manager(E/M),C&P wing, NEEPCO Ltd, AGTCCPP, R.C.Nagar, Agartala, Tripura(W),Pin-799008.
- 2.2 Bidder should log into the site well in advance for bid submission so that they can upload the bid in time i.e. on or before the bid submission time. Bidder will be responsible for any delay due to other issues.
- 2.3 The bidder has to digitally sign and upload the required bid documents one by one as indicated in the tender document.
- 2.4 Bidder has to select the payment option as "offline" to pay the tender fee / EMD as applicable and enter details of the instrument.
- 2.5 Bidder should prepare the EMD as per the instructions specified in the tender document. The original should be posted/couriered/given in person to the concerned official, latest by the last date of bid submission or as specified in the tender documents. The details of the DD/any other accepted instrument, physically sent, should tally with the details available in the scanned copy and the data entered during bid submission time. Otherwise the uploaded bid will be rejected.

- 2.6 Bidders are requested to note that they should necessarily submit their financial bids in the format provided and no other format is acceptable. If the price bid has been given as a standard BoQ format with the tender document, then the same is to be downloaded and to be filled by all the bidders. Bidders are required to download the BoQ file, open it and complete the white coloured (unprotected) cells with their respective financial quotes and other details (such as name of the bidder). No other cells should be changed. Once the details have been completed, the bidder should save it and submit it online, without changing the filename. If the BoQ file is found to be modified by the bidder, the bid will be rejected.
- 2.7 The server time (which is displayed on the bidders' dashboard) will be considered as the standard time for referencing the deadlines for submission of the bids by the bidders, opening of bids etc. The bidders should follow this time during bid submission.
- 2.8 All the documents being submitted by the bidders would be encrypted using PKI encryption techniques to ensure the secrecy of the data. The data entered cannot be viewed by unauthorized persons until the time of bid opening.
- 2.9 The uploaded tender documents become readable only after the tender opening by the authorized bid openers.
- 2.10 Upon the successful and timely submission of bids (i.e. after Clicking "Freeze Bid Submission" in the portal), the portal will give a successful bid submission message & a bid summary will be displayed with the bid no. and the date & time of submission of the bid with all other relevant details.
- 2.11 The bid summary has to be printed and kept as an acknowledgement of the submission of the bid. This acknowledgement may be used as an entry pass for any bid opening meetings.

3 Important Dates & Bid Validity:

- 3.1 Date of commencement of downloading of bid documents from the portal <https://etenders.gov.in/eprocure> w.e.f 18:00 Hrs of 16/01/2020.
- 3.2 Last date & time for submission of bids online: 13:00 Hrs of 06/02/2020.
- 3.3 Date & time for opening of bids online: 15:00 Hrs of 07/02/2020.
- 3.4 Bid validity: 120 (One Hundred Twenty) days from the date of opening of bids.

In case 07/02/2020 is a holiday, the bid shall be opened on the next working day at the appointed times. Quotations received through any Off-Line Mode shall not be considered.

Bidders are requested to visit e-tendering portal <https://etenders.gov.in/eprocure>, NEEPCO website <http://www.neepco.co.in> and CPP portal <https://etenders.gov.in> regularly for any modification/ clarification of bid document.

- 4 **Earnest Money:** An amount of ₹ 32,550/- (Rupees Thirty Two Thousand Five Hundred Fifty) only to be submitted along with the offer in the form of Demand Draft Drawn in favour of 'North Eastern Electric Power Corporation Ltd.' and payable at 'Agartala' from any Nationalized / Scheduled Bank, failing which their bid shall not be considered. The EMD should reach the office of the undersigned on or before the date of opening of the tender.
- 5 **Release of EMD:** a) The EMD of those Bidders who do not qualify in Techno-Commercial evaluation, shall be returned immediately after approval of Techno-Commercially evaluation. b) The EMD of the Bidders other than L-1 Bidder, will be returned immediately after issue of Letter of Intent (LOI) to the successful Bidder.
- 6 **Forfeiture of EMD/Bid Security:** The Bid Security/EMD may be forfeited; a) if the bidder withdraws his bid after the bid opening during the period of bid validity and extension thereof. b) if the Bidder engages in corrupt, fraudulent, collusive, coercive practices during bidding process; or c) if the bidder does not accept the correction of the bid price d) in the case of successful bidder, if the bidder fails within the specified time limit to sign the Contract Agreement; or furnish the required Initial Security Deposit.
- 7 **Tender fees/ Bid Document Fee:** A non-refundable Tender Fee of ₹ 1000/= (Rupees One Thousand) only shall be submitted in addition to the EMD by the prospective bidders in the form of Demand Draft Drawn in favour of 'North Eastern Electric Power Corporation Ltd.' and payable at 'Agartala' from any Nationalized / Scheduled Bank, failing which their bid shall not be considered. The Tender Fee should reach the office of the undersigned on or before the date of opening of the tender.

Address of the undersigned : Dy. General Manager(E/M), C&P,
AGTCCPP, NEEPCO Ltd.,
R.C. Nagar, Agartala - 799008, Tripura(W).

- 8 **Evaluation of Tender:** Techno-commercial bid shall be opened on online. Tenderers' authorized representative shall be permitted to attend the tender opening only on submission of authorization letter. Purchaser will examine the Tender document to determine whether they fulfilled the qualifying requirement, whether they are complete and meet the requirements of this Tender specification. Tender submitted without fulfilling the qualification criteria shall be rejected and shall not be considered for price bid evaluation. Price bid of those tenderers meeting the qualifying requirement and requirements of Tender specification shall be opened on completion of Techno-commercial Evaluation. Date for price bid opening shall be notified at a later date through system-generated email.

INSTRUCTION TO BIDDER

The intending bidders who fulfill the eligibility / qualifying criteria as given below should participate in the on-line Bidding process. Fulfillment of criteria as mentioned is essential, as non-compliance will lead to rejection of the Bid, without any further communication.

Qualifying Criteria: The bidders must fulfill the following qualifying criteria :

1. The Tenders of the bidders must accompany tender fee and EMD. Without Tender Fee and EMD of requisite amount, the tenders will be rejected.
2. The bidder must have the experience of having successfully completed similar nature or allied supplies during last 7 (Seven) years in any Govt. of India organization/State Govt. organization /PSU/ reputed private organization. Documentary evidence to that effect shall be submitted.
 - a) Three similar completed supplies, each of value not less than 40% of the estimated cost.
OR
 - b) Two similar completed supplies, each of value not less than 50% of the estimated cost.
OR
 - c) One similar completed supply of value not less than 80% of the estimated cost.
(Similar supply means supplies of furniture)
3. Copy of Bidders PAN Card, **GST registration**, Valid Manufacturer's License in case of manufacturers directly participating in the tender or Valid authorized Dealership Certificate/ certificate of Authorized Agent in case of dealers/authorized agent participating in the tender should be submitted along with their bids.
4. **Import Export License for furniture, Forest License, preferably ISO 9001 certificate etc. need to be attached along with bid.**
5. The quoted price must be authenticated with relevant supporting documents and uploaded online.
6. MSME and startup registered bidders under Govt. of India are exempted from depositing Cost of Tender Document and Earnest Money. Copy of valid exemption certificate has to be submitted along with bid.

Exemption of EMD and Tender fee shall only be applicable if: The bidders participating as Micro/ Small Enterprises shall submit an **Undertaking in the prescribed format declaring the status of their firm** under the provisions of Micro and Small Enterprises along with a copy of the relevant documents/ certificates issued by the Competent Authority (i.e. District Industries Centre or Khadi and Village Industries Commission or Khadi and Village Industries Board or Coir Board or National Small Industries Corporation or Directorate of Handicraft and Handloom or any other Body specified by Ministry of Micro, Small & Medium Enterprises) as evidence to their applicability of Micro and Small Enterprise. The MSEs must also indicate the validity date of their registration and contact numbers & full address of certified authority. If the Bidder does not provide the above confirmation or appropriate documentary evidence, then it will be presumed that they do not qualify for any benefits admissible in the Public Procurement Policy (PPP) 2012. Or **evidence of MSME data bank details.**

7. Self-declaration of the bidder that the Bidding Firm has not been debarred / de-listed by any Govt / Quasi Govt. / Public Sector undertaking in India (to be mentioned in the letter head of the Firm).
8. **The tender shall be finalized through "Tender cum Auction" i.e through the tender followed by e-Reverse Auction(e-RA). After opening the financial bids, Reverse Auction shall be conducted amongst the techno-commercially qualified bidders. The date and time of e-RA shall be conveyed to the techno-commercially qualified bidders via system-generated email.**
9. Offline bids shall not be considered.
10. **Return of EMD:** EMD shall be returned to bidders through NEFT/RTGS. So bidders shall submit bank details along with bid.

GENERAL TERMS & CONDITIONS:**(All prospective Bidders are requested to go through these instructions carefully)**

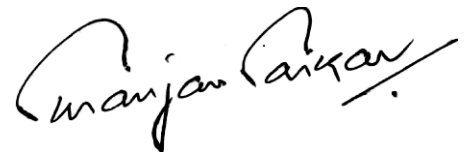
01. **SCOPE:** The scope of this supply includes packing, forwarding, supply, transit insurance, transportation and delivery, loading & unloading, installation of furnitures at NEEPCO Ltd., AGTCCPP, Ramchandranagar, Agartala - 799008.
02. **Time of Completion:** The supply shall have to be completed within 1(one) month from the date of issue of Supply Order or 31st March'2020 whichever is earlier.
03. **Taxes:** The rate quoted by the bidders should be inclusive of all applicable taxes.
04. **Freight & Insurance:** The bidder quoted price FOR AGTCCPP, NEEPCO Ltd, R.C.Nagar, Tripura(W).The consignments shall be duly insured against possible damage/loss during Transportation. The suppliers shall have sole liability/responsibility for settlement of claim with the insurer towards transit loss/damage if any. Replacement/rectification of the loss/damage during the transit shall be made immediately without waiting for settlement of the claims.
05. **PRICE Basis:** Bidder shall quote the price as FOR, AGTCCPP basis. Quoted Rates shall remain **FIRM** till the completion of the contract.
06. **LIQUIDITY DAMAGE:** If the materials are not supplied within the stipulated time a Liquidity Damage shall be applicable @ $\frac{1}{2}$ %(half percent) of the total value of the undelivered items per week subject to a ceiling of 10% of the ordered value.
07. **Payment:** Ninety percent (90%) of basic amount along with Hundred Percent (100%) taxes & duties shall be paid within 15(Fifteen) days after receipt and subsequent inspection and acceptance of materials at AGTCCPP site. Balance ten percent (10 %) shall be released after expiry of 24(Twenty four) months from the date of installation of the furnitures at Site i.e AGTCCPP,R.C.Nagar.
Alternatively, Hundred (100%) payment along with Hundred percent (100%) taxes and duties shall be paid within 15(fifteen) days after receipt and subsequent inspection and acceptance of materials at AGTCCPP site subject to submission of Security cum Performance BG for an amount equivalent to Ten (10%) of the billed amount with a validity of 27 (twenty seven) months. The BG shall be issued from any Nationalised / Scheduled Bank of India and to be submitted within 01 (one) month from the date of issue of Supply Order.
08. **Warranty / Guarantee:** The materials should be guaranteed / warranted for any manufacturing defects and towards satisfactory performance for twenty-four (24) months from the date of installation of furnitures at Site.
09. The Contractor shall have to supply all materials and labours etc. required for the work for successful completion of the same in all respect.
10. **Quality Assurance Plan:** The Manufacturer's Certificate of the raw materials for manufacturing of furniture need to be attached alongwith Consignment (Strictly as per BOQ). Physical checking for Correctness of dimensions and Workmanship of Furnitures may be done by NEEPCO on site. However, that does not relieve the Contractor from his responsibility.
11. **Free Servicing:** The firm has to extend 2(two) nos. of free servicing during the warranty/guarantee period, successively at the end of six and twelve months from the date of receipt of materials at site or any corrective action to be taken during use of the same.
12. **Exemption:** If the bidder is eligible for any kind of exemption/concession from state Govt. /Central Govt. the bidder shall furnish documentary evidence to consider the same.
13. **Force Majeure Condition:** The above clause of liquidated damage shall not be applicable in case of force majeure condition such as Flood, war, civil unrest, natural calamities or acts of God on which the bidder does not have any control.
14. **Penalty for bad workmanship and damage to Corporation's asset:** In case, the work is not been carried out by the Contractor as per specifications or not to the satisfaction of NEEPCO or the Contractor causes any damage to the work or property of NEEPCO or other damages not mentioned herein, NEEPCO shall have the right to recover any amount as considered suitable from the bill/ Security deposit/ any other amount due to the Contractor in NEEPCO.
15. **Engineer-in-Charge:** The work has to carried out as per inspection and supervision of Dy. General Manager(HR), AGTCCPP, R.C.Nagar.
16. Any dispute is within the jurisdiction of Agartala only.

17. **Consignee:** The Sr. Manager(C),Store, AGTCCPP,NEEPCO Ltd, R.C.Nagar,Agartala,Pin-799008.
18. The contractor shall submit the EPF Registration Number, if already had, otherwise EPF deduction in respect of both employees and employer's contribution will be made from their bill(s) as per existing relevant norms. However, this will not relieve the Contractor from his responsibility.

Bidders shall submit their bids online in electronic form in <https://etenders.gov.in>. Online bidding forms are available in above website. Manual offline Bids shall not be accepted. However, the document submitted by the bidder must be signed and sealed at each page by the bidder with signature before scanning and uploading.

The bidders are requested to note that participation in the bid shall be taken as acceptance of the terms & conditions as stated above. Bidders are requested to visit the website (<https://etenders.gov.in>) for any future change/ modification/ corrigendum/addendum to this tender. The Corporation reserves the right to change/modify the requirements or to postpone/accept or reject the tender in full or part of this Notice or cancel without assigning any reason thereof and is not bound to accept the lowest offer.

For & on behalf of North Eastern Electric Power Corporation Ltd.



(Suranjan Sarkar)
Dy. General Manager(E/M), C&P
NEEPCO Ltd. AGTCCPP