

- NIT No. KHEP/C&P/2018/301 dated 26.07.2018.....



North Eastern Electric Power Corporation Ltd.
(A Government of India Enterprise)
An ISO 9001, 14001 & OHSAS 18001 Corporation

CONTRACT & PROCUREMENT CELL

Website-www.neepco.gov.in, Email:contract_@rediffmail.com
 KOPILI H.E. PLANT:: DIMA HASAO: UMRONGSO – 788931
 Phone:03670-288241, Fax: 03670- 288240

NOTICE INVITING TENDER NO: KHEP/C&P//2018/301 DATED 26.07.2018

**Detailed Notice Inviting BID from prospective bidders
 (Domestic Competitive Bidding)**

For

**DISPOSAL OF OLD AND USED TRANSFORMER OIL & BARRELS OF KOPILI POWER
 STATION AND UTILITY & WORKSHOP AT KOPILI HYDRO ELECTRIC PLANT,
 NEEPCO LTD, UMRANGSO, DIMA HASAO, ASSAM-788931.**

North Eastern Electric Power Corporation Ltd, (NEEPCO), a public Sector Enterprise under the Ministry of Power, Government of India, invites bids with minimum 120 (one hundred twenty) days validity from Units, registered with the Central/State Pollution Control Board, under the single Stage Two- Envelope bidding system through Domestic Competitive Bidding (DCB) route for “Disposal of old and used transformer oil and barrels laying at Kopili Power Station and Utility & Workshop of Kopili Hydro Electric Plant, NEEPCO Ltd., Umrongso, Dist. Dima Hasao, Assam-788931”.

Locations and quantity of Old & Used transformer oil in Barrels are as stated below:

Sl.	Location and quantity of old & used Transformer oil in Barrels.	Unit	Quantity
1	Old & Used Transformer Oil laying at Kopili Power Station, KHEP,NEEPCO Ltd, Umrongso, Assam.	Litre	22,000 (Twenty two Thousand)
2	Barrels laying at Kopili Power Station, KHEP,NEEPCO Ltd, Umrongso, Assam.	Number	110 (One hundred Ten)
3	Old & Used Transformer Oil laying at Utility & workshop, KHEP,NEEPCO Ltd, Umrongso, Assam.	Litre	1400 (One thousand Four hundred)
4	Barrels laying at Utility & workshop, KHEP, NEEPCO Ltd, Umrongso, Assam.	Number	7 (Seven)

Location of Plant:

Kopili Hydro Electric Plant is located in Dima Hasao District (earlier N.C. Hills Dist.) of Assam State, about 260 Kms* from Guwahati via Nagaon. The nearest rail head is Lanka on Guwahati-Lumding section. The distance from Lanka to Umrongso is about 75 Kms by road communication.

DETAILS OF THE NIT:

1.0 QUALIFYING REQUIREMENT OF BIDDERS :

The bidder shall provide satisfactory evidence concerning the following:

1.1 Technical:

- i) The bidder must be an authorized handler of hazardous waste and shall submit copy of authorization for handling of hazardous waste from the Central/ State Pollution Control Board.

1
2

- NIT No. KHEP/C&P/2018/301 dated 26.07.2018.....
- ii) The intending bidder should have copy of valid registration Certificate-cum-Pass Book for Refining/ Recycling of hazardous waste issued by Central/State Pollution Control Board.
- iii) The intending bidder must have experience in execution of similar nature of works. Documentary evidence in support of experience and successful execution of supply order during last 7(seven) years ending March'2018 should be submitted.
- iv) **The intending bidder should have experienced in execution of similar works in last 7 years as follows:**
 - a) At least one order of similar works having contract value not less than Rs. 5,00,000 /-
 - OR
 - b) At least two similar orders having contract value not less than Rs.3,75,000/- each
 - OR
 - c) At least three similar orders having contract value not less than Rs. 2,50,000 /- each

Documentary evidence (supply order copies) in support of execution of similar works must be submitted along with the bid. **The order copies issued by any Private Firm needs to be supported with TDS certificate.** Non-submission of documents in support of similar experience may result in disqualification.

1.2 Financial:

(a) **Minimum Average Annual Turn Over (MAAT):**

The average annual turnover of the bidder in the best 3 (three) financial years out of the last 5 (five) financial years should not be less than Rs. 15,00,000.00 (Fifteen lacs). Other income will not be considered for arriving at annual turnover.

- (b) Complete Audited Annual Reports along with Audited Balance Sheets, Profit and Loss Account and other financial statements for the preceding 5(five) financial years, ending 31st March of the previous Financial Year, along with Letter of adequacy/ solvency and commitment from their Bankers/Financial Institutions of International repute should be furnished along with their bids for evaluating the above financial criteria. In case where the audited results of the preceding financial years are not available, certified financial statements from a practicing Chartered Accountant will be also be considered acceptable.

Authenticated documentary evidence in support of qualifying requirements, as mentioned under Serial No. 1.0 above shall be submitted along with the containing Techno-Commercial bid and Bid Guarantee. For qualifying requirements specified at Para 1.1 & 1.2 above, the documents should be in the form of Order Copy / Certificate of Clients/Owners. Bids submitted without fulfilling the qualifying requirements shall be rejected.

- NIT No. KHEP/C&P/2018/301 dated 26.07.2018.....

- 1.3 The bidder shall furnish copies of the following Registration Certificates:
 - (a) Registration for GST;
 - (b) PAN (Permanent Account Number) for Income Tax
 - 1.4 The bidders shall also provide satisfactory evidence with respect to the following:
 - a. They do not anticipate change in the Ownership of their concern during the proposed period of work. If such a change is anticipated, the scope and effect thereof shall be defined.
 - b. They have adequate financial stability and status to meet the financial obligations pursuant to the scope of the works. They shall submit copies of their audited Annual Reports and balance sheet for the last 3 (three) years and the latest Tax Clearance/ Return Certificate and latest Banker's certificate indicating amount in support of solvency.
 - c. In case bidders are unable to furnish such certificates, they shall give valid reason for the same. The Owner reserves the right to reject any bid if Tax Clearance/ Return Certificate or the reasons for the bidders' inability to furnish such a certificate are not mentioned in the bids.
 - 1.5 In addition, bidders shall satisfactorily establish that they fully meet the qualifying requirements specified in the accompanying Technical Specifications. This is essential for consideration of bidders' proposal.
 - 1.6 Bidders shall not be under a declaration of ineligibility for corrupt and fraudulent practices.
 - 1.7 The above requirements are minimum and the Corporation reserves the right to request for any additional information and also reserves the right to reject the proposal of any bidder if, in the opinion of Owner, the qualification data furnished by the bidder is incomplete or the bidder is found to be not qualified to satisfactorily perform the works.
 - 1.8 Notwithstanding anything stated above, the Corporation reserves the right to assess bidders' capability and capacity to perform the work, should the circumstances warrant such an assessment, in the overall interest of the Owner.
 - 1.9 Each bidder shall submit only 1 (one) bid, either individually. A bidder who submits or participates in more than 1 (one) bid will be disqualified.
2. **Price Basis:** Buying Prices for oil and barrels shall be quoted separately. Rates shall be Kopili Power Station/ Utility (Umrongso colony area) basis but exclusive of Taxes and Duties. **Rates should be quoted per litre (for oil) / per barrel basis**, as applicable. Amount of taxes and duties should be quoted Separately. All prices and rates should be clearly written in both figures and words. All the applicable taxes shall be borne by the Contractor.
 3. All the handling, loading, transportation charges and other incidental charges shall be borne by the Contractor.
 4. **Payment Terms:** 100% of the material value along with applicable taxes and duties in the form of Demand Draft drawn in favour of NEEPCO Ltd. and payable at SBI, KHEPA, Garampani Branch, P.O. Umrongso (SBI Code-4812) should be deposited with the Sr. Manager (F), F&A Wing KHEP NEEPCO Ltd Umrongso, within 30 (thirty) days from the date of issue of formal order.
 5. **GST:** Applicable GST on buying price of oil & barrels shall be paid extra by the contractor as applicable at the time of lifting of the materials from KHEP, Umrongso.

- NIT No. KHEP/C&P/2018/301 dated 26.07.2018.....

6. **Delivery:**

- 6.1 Responsibility for compliance to statutory regulations with respect to handling of above items shall rest solely with the Contractor.
- 6.2 All the materials shall be lifted within 30 days from the date of formal order. Necessary clearance shall be issued by the respective In-charges, which shall be given only on submission of proof of payment.
- 6.3 The quantities indicated above are purely indicative which in actual may turn out to more or less than the indicated quantity. In case the actual quantity turns out to be less than the indicated quantity during lifting, the bidder shall not be entitled to claim any damages, loss of interest or compensation or any other account, but shall be entitled to proportionate refund only. However, if the quantity turns out to be more than the indicated quantity, then the delivery of the materials shall be limited to the indicated quantity only.
- 6.4 The Corporation reserves the right to accept or withdraw the disposal of materials in full or part after the acceptance of the Bids without assigning any reason whatsoever.
- 6.5 The successful Bidder shall lift the full quantity of materials indicated in the disposal order by engaging their own laborers and transport the materials at their own risk and cost within the time period stipulated in the disposal/ delivery order. The Bidder shall approach the Corporation for lifting the materials only after fulfilling the provisions of advance payment/ proof of 100% payment of materials value along with the applicable taxes and duties as stipulated in the delivery/ disposal order issued. The lifting shall not be allowed on weekly holidays or closed holidays observed by the Corporation.
- 6.6 If any damages or loss is caused to men, materials or property of the Corporation or any claim arises by reasons of any act of commission or negligence on the part of the Contractor or their agents, representative or employees, the Corporation shall be entitled to cover such losses or damages or claims as may be ascertained by the Corporation from contractor's Security deposit or from any other money due or becoming due under any transaction with the Corporation.
- 6.7 The contractor shall have to fulfill the relevant provision of safety and security rules of the Corporation and shall have to be governed by the rules under Factory Act and any other statutory Act, Law, Rules prevailing from time to time in respect of themselves and their representatives, workmen and equipment. The contractor shall provide safety equipment and appliances to their workmen at their own cost.
- 6.8 The Corporation shall not responsible for any claims from contractor's laborer. The contractor shall wholly and fully be responsible for such claim for compensation either for accident or injury, death or damage caused to their employees/ transport to any of the Corporation's employees or to others or to Corporation's property during the lifting/ handling of the materials inside the Corporation's premises.
- 6.9 The contractor shall abide by the Central/ State laborer Legislation as may be applicable from time to time. It shall be the responsibility of the contractor to provide necessary insurance coverage to their workers/ laborers as may be required under the law.
- 6.10 The Contractor shall follow the procedure of the Corporation in regard to issue of Gate Pass for taking the materials out of the Corporation premises. The Gate Pass shall be issued by the DGM (Security), KHEP, NEEPCO Ltd., Umrungso

7. **Transportation:**

Entire responsibility of transportation/obtaining Road Permit/insurance charges/obtaining NOC from respective Pollution Control Board or any other authority for carrying disposed oil and barrels from project site to successful bidder's works/plant shall rest on the bidder.

- NIT No. KHEP/C&P/2018/301 dated 26.07.2018.....

8. **Force Majeure:**

The Corporation reserves the right to suspend the work at any time under **Force Majeure** conditions which shall include but not limited to the following:

- a) Acts of God, acts of public enemy, wars. Insurrection, riots, disturbance, explosion etc.
- b) Local disturbances and deteriorating Law and Order situation, bandh / industrial unrest of any nature.
- c) Any other reason beyond control of the Corporation.

In the event of any suspension of work under Force Majeure, the contractor shall have no right to claim for any compensation.

9. **E-Tendering / E-Procurement:**

This tender is being processed through e-tendering/e-procurement system. The bidding documents are to be downloaded, filled in bids are to be submitted/ uploaded through e-tendering system of NEEPCO Ltd. at <https://neepco.abcpco.com>.

10. **Participation in Bids:**

10.1 **Vendor Registration Fee:** The Fees for vendor registration in the portal is **INR 3000/- (Rupees Three Thousand)** only per year. The bidder shall furnish the copy of receipt of payment for vendor registration at email ID provided below to advise the service provider for approval of the vendor. **Bidders who are already registered in the system shall ensure to keep their registration valid till completion of entire bidding process.**

10.2 **Procedure for payment of vendor registration fee:**

Portal Registration may be done as per enclosed **Annexure-1**

10.3 **Procedure for Payment of BID Fees and EMD:**

a) **Bid Fee/Tender Fee:** Bidder shall make payment of Bid fees of amount **Rs.3000/-** (non-refundable) in the form of Banker's Cheque / Demand Draft drawn in favour of NEEPCO Ltd. Umrongso , payable at SBI, KHEPA, Garampani Branch Umrongo (SBI code 4812).

b) **Earnest Money Deposit:** EMD of **Rs. 12,500.00 (Rupees Twelve Thousand five hundred)** only in the form of **Demand Draft** duly pledged in favour of **NEEPCO Ltd.,** Umrongso payable at SBI, KHEPA, Garampani Branch, P.O. Umrongso (SBI Code-4812) should be submitted along with the tender. Tender without EMD shall be summarily rejected.

- i) EMD submitted by successful bidder shall be retained as security deposit towards satisfactory execution of the order and shall be released only after lifting of the entire materials to the satisfaction of the Corporation.
- ii) EMD of all unsuccessful bidders shall be returned only after finalization of the bid.
- iii) If the bidder withdraws the bid while it is under consideration, his/her EMD shall be forfeited along with other actions as per norms of the Corporation.
- iv) The firm registered under MSMEs/NSIC are exempted from the deposit of the EMD, but the firm have to enclose the valid documents issued from the respective Government for exemption of the EMD.

- NIT No. KHEP/C&P/2018/301 dated 26.07.2018.....

Both Bid fees and EMD of the tender needs to be submitted physically (offline) i.e. either personally or by Registered Post in a sealed envelope at the following address to reach us before due date and time of opening of the tender.

The Sr. Manager (E), C&P
KHEP, NEEPCO Ltd., Umrongso
District: Dima Hasao , Assam

Pin-788931, Phone: 03670-288241/ 288254, Mobile: 9435062620, Fax: 03670 288240

10.4 For any clarification related to e- Procurement, bidders are requested to contact at the Following:

Phone no: 03670-288241, Mobile: 09435062620.

E-mail ID:jayanta_contracts@rediffmail.com

Bidders may also contact e-procurement Technologies Ltd.(Service Provider) having the following contract details:

E-procurement Technologies Ltd

A-201-208, Wall Street-II/Opp.Orient Club

Nr. Gujarat College/Ellisbridge

Ahmedabad-380015

Gujarat, India Tel: +91-97-40016802-77

Cell: +91-9374519754/9377988119/8974665789

11. Submission and opening of Bids:

11.1 Bidders shall prepare and submit their bids in the electronic form at <https://neepco.abcprocure.com>. Online bidding forms will be available in the above website.

11.2 Bidders may view the tender opening results of techno-commercial and price bids at <https://neepco.abcprocure.com> by marking their presence for online tender opening.

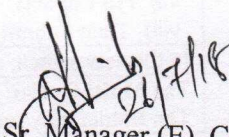
11.3 Bidders are requested to visit <https://neepco.abcprocure.com> and <http://www.neepco.gov.in> regularly for any clarification of the bid document.

11.4 Submission of bids shall not automatically construe qualification for evaluation. The Owner reserves the right to reject any or all bids, or to annul the bidding process and reject all the bids, without thereby incurring any liability to the affected bidders, nor does it have any obligation to inform the bidders of the ground for such action on the part of the Owner.

12. Important information and dates:

Earnest Money Deposit (EMD)/ Bid Security (To be submitted offline)	INR 12,500.00
Tender Fee (To be submitted offline)	INR 3,000.00
Bid validity Period	120 days from the date of opening
Date of commencement of downloading of bid document from https://neepco.abcprocure.com	12:00 hrs. of 30.07.2018
Last date & time for receipt of online bids:	12:00 hrs. of 30.08.2018
Last date & time for receipt of offline documents:	15:00 hrs. of 30.08.2018
Date & time of online opening of bids	15:30 hrs. of 30.08.2018

- NIT No. KHEP/C&P/2018/301 dated 26.07.2018.....
13. In the event the date of opening of bids is declared as a closed holiday for NEEPCO, the date of opening of bids will be the following working day at the appointed times.
 14. The bidder registered as Micro/ small Enterprise are exempted from paying applicable bid fee and earnest money deposit subject to submission of valid and relevant document/ certificate. In addition to the above, all other advantages/ benefit as per guidelines of MSMED Act. 2006 shall be extended to the bidders, which are registered as Micro, Small or Medium Enterprise.
 15. If the bidder is eligible for any concessional duties and taxes he should invariably mention this in the bid. On or before the date of opening the price bid, the bidder should also confirm any changes in this regard. The price bid shall be evaluated based on the information supplied by the bidder and hence the actual payments of taxes and duties shall be limited to the extent mentioned in the bid or in subsequent confirmation before opening of the price bids.
 16. Any action on the part of the bidder to revise the price or to change the structure of the price at his/her own instance after opening of the bid and within the validity of the offer shall not be possible.
 17. NEEPCO reserves the right to extend the last date and time for submission of Bids.
 18. NEEPCO reserves the right to reject any or all bids, or to annul the bidding process and reject all the bids for any justified and genuine grounds, without thereby incurring any liability to the affected bidders, nor does it have any obligation to inform the bidders of the grounds for such action.


Sr. Manager (E), C&P
KHEP, NEEPCO Ltd., Umrongso
Dima Hasao District, Assam


- NIT No. KHEP/C&P/2018/301 dated 26.07.2018.....

ANNEXURE-1

Procedure for Vendor registration Fee

The fees for Vendor Registration in the portal is **Rs. 3000.00** (Indian Rupees three thousand only) per year.
The procedure/steps to be followed for payment of registration fees by SB-COLLECT of State Bank of India:

STEP-1	The bidder shall visit url/web page https://www.onlinesbi.com/prelogin/institutiontypedisplay.htm on any internet browser.
STEP 2	State Bank Collect page will appear. Select " ALL India " for " State of Corporate/Institution " irrespective of location of the sites/projects/plants/establishments where tenders are invited. Select " PSU " for " Type of Corporate/Institution " Click " GO "
STEP -3	In the new screen, select PSU Name as " North Eastern Electric Power Corporation Limited " and Submit.
STEP-4	In the new screen, select Payment Category as " SHILLONG- PARTIES ".
STEP-5	New Screen will appear, here the bidder has to fill all the required information for the payment as under: i) Under Name of Payer : The Bidder is to filled up his Name and Address. ii) Under Short Details of Payment : The Bidder shall indicate Registration Fees . iii) Under Type of PAYER : The Bidder is to select VENDOR OR CONSULTANT whichever is applicable. iv) Under CIN in case the Payer is a company : The bidder is to fill up his CIN in case of a company, otherwise may kept blank. v) Under Payment amount : The bidder is to fill up the amount i.e. 3000 . vi) Subsequent information for Name, Date of Birth/Incorporation, Mobile Numbers are to be filled as required. vii) Fill Captcha. viii) Then Submit.
STEP-6	In the new screen, check the details and click " CONFIRM ", if correct.
STEP-7	The Multi Option Payment System will be available for making the payment. The Bidder may select option as per convenient and make the payment.
STEP-8	After successful payment, the system will generate receipt. The receipts may also be generated from Reports – i.e. SB Collect (Request Report/ Download Report). This system generated receipt shall be downloaded and send it to the Contracts & Procurement Department, NEEPCO, Shillong at e-mail ID: contract_neepco@yahoo.com to advice the service provider for approval of the Bidders' registration. Bidders may also contact Sri N. Kithan, Senior Manager ©, C&P Department, NEEPCO, Shillong, Mobile No. +91-9436306773, to get confirmation regarding receipt of bidder registration fee
STEP-9	The bidder has to map the digital certificate (Class-II or Class-III Signing & Encryption Certificate) with his login-id as per the name of the registered company for approval process. For registration and Digital Certificate, the bidders may contact the Service Provider at: Mr Himalaya Vaishnav e-Procurement Technologies Ltd., Ahmedabad Phone No. +91-7940016866/38/21/18 Mobile No. +91-9099090830 E-mail: info@abcprocure.com However, bidders are free to obtain Digital Signature Certificate from any other certification agencies appointed by the Controller of Certification Agencies (CCA) under the provision of IT Act, 2000.
STEP-10	On approval of the bidder in the system, e-mail will be sent by the Service Provider to the Company/Bidder regarding their bidder profile activation. The registration is valid for one year once bidder profile is activated.


 Sr Manager (E), C&P
 KHEP, NEEPCO Ltd., Umrongso
 Dima Hasao, Assam, Pin:788931