

Instructions for filling Online Application Form

POST: EXECUTIVE SECURITY (E-5) GRADE (FIXED TERM BASIS)

Candidates are advised to apply in the Online Portal (url : neepcorec.in) where valid e-mail ID & Mobile Number are mandatory for registration or may apply in the link provided below

Step 1: Scanned copies of the documents mentioned below should be kept ready for uploading by the candidate before applying for online registration:

- a) Matriculation/ Secondary School Certificate (where date of birth is indicated) as proof of date of birth.
- b) Graduation Mark sheet
- c) Graduation Final Pass Certificate
- d) Caste Certificate should be in the format prescribed by the Govt. of India (if applicable).
- e) Requisite Experience Certificate.
- f) Valid OBC (Non-Creamy Layer) Certificate issued by the Government Authority (if applicable).
- g) Disability certificate issued by Competent Authority (if applicable)
- j) Ex-Serviceman Discharge Certificate (if applicable)
- k) Recent passport size colour photograph (JPG/PNG, size upto 50 kb)
- l) Signature (JPG/PNG, size upto 20 kb)

Step 2: Fill the online application form with relevant details (**IN BLOCK LETTERS**).

Step 3: Candidate should upload scanned copies of above-mentioned documents/ certificates (as applicable) in separate spaces given in the online application form.

- Before applying, the candidates should ensure that he/ she fulfils the eligibility criteria and other norms stated above. If a candidate is called for Personal Interview based on information provided by the candidate but does not fulfil the eligibility criteria, he/she will not be allowed to appear in the Personal Interview.
- The upper age limit will be calculated as on 01-12-2023.
- Upper age limit for UR – 40 Years and OBC – 43 Years.

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- Candidates are required to possess a valid and active e-mail ID, NEEPCO will not be responsible for bouncing back of any email sent to the candidates.
- Candidates are advised to keep their e-mail ID, Mobile Number active till the declaration of results. No change in e-mail ID and Mobile Number will be allowed once entered. All future correspondence shall be sent through e-mail or WhatsApp.