



### CONTRACT & PROCUREMENT CELL

Website-www.neepco.gov.in , Email : contract\_khep@rediffmail.com  
Phone: 03670-288241, Fax: 03670-288254/288240

**NOTICE INVITING TENDER No. KHEP/C&P/2018-19/297 dated: 21.06.2018**

#### **Detailed Notice Inviting BIDs from prospective bidders (Domestic Competitive Bidding)**

**For**

**DAY TO DAY MAINTENANCE INCLUDING ANNUAL PLANNED MAINTENANCE  
OF 2 X 25 MW KHANDONG AND 1 X 25 MW KOPILI STAGE-II POWER STATION  
AND ASSOCIATED SWITCHYARD” AT KHEP, NEEPCO LTD., UMRONGSO, ASSAM-  
788931.**

North Eastern Electric Power Corporation Ltd., (NEEPCO), a Public Sector Enterprise under the Ministry of Power, Government of India, invites bids with 120 days validity from prospective experienced bidders under the Single-Stage Two-Envelope bidding system (e-tender) through Domestic Competitive Bidding (DCB) route for awarding the contract of “ Day to Day Maintenance including Annual Planned Maintenance of 2 X 25 MW KHANDONG and 1 X 25 MW KOPILI STAGE-II Power Stations and Associated Switchyard” at Kopili Hydro Electric Plant , NEEPCO Ltd. Umrongso, Assam, India consisting of the following works:

- A. Day to day Maintenance ( Round the Clock ) of 2 X 25 MW KHANDONG and 1 X 25 MW KOPILI STAGE-II Power Stations and associated Switchyard as per Scope of Works detailed in the Technical Specification ( Under Section –IV ) of tender document.
- B. Annual Planned Maintenance of 3(Three) nos. of BHEL make Hydro Turbine Generator Units of 2 X 25 MW KHANDONG and 1 X 25 MW KOPILI STAGE-II Power stations as per Scope of Works detailed in the Technical specification (Under Section –IV) of tender document.

#### **DETAILS OF THE NIT:**

##### **1.0 QUALIFYING REQUIREMENT OF BIDDERS :**

The bidder shall provide satisfactory evidence concerning the following:

##### **1.1 Technical:**

- i) The intending bidder should have successfully completed execution of Capital Maintenance or Erection & Commissioning of vertical shaft hydro turbine generator units of **capacity not less than of 25 MW each in a row of two or more units in a single power station.**

The above experience should be with any Government department / PSU. Certificate in support of successful execution of work should be submitted.

- ii) The intending bidder should have experience in execution of Annual Planned Maintenance and day to day maintenance of hydro turbine generator units of capacity not less than **25 MW each in a row of two or more units in a single power station** for at least one year period during last 7 ( seven) years in any power

station of PSU/ Govt. Dept. The period of last 7 years is prior to the date of submission of bids.

- iii) Similar works should have been carried out by the intending bidder in the last 7 ( seven ) years as follows :
- (a) At least 3 (three) completed similar works, each of value of Rs. 2,13,60,000.00 or higher; OR
  - (b) At least 2 (two) completed similar works, each of value of Rs. 2,67,00,000.00 or higher; OR
  - (c) At least 1 (one) completed similar work of value of Rs. 4,27,20,000.00 or higher.

Similar works shall mean:

- Day to Day Maintenance / Annual Planned Maintenance of vertical shaft hydro turbine generator units of **capacity not less than of 25 MW each in a row of two or more units in a single power station.**

Details, including year-wise value of works executed, clients and documentary evidence of work completion alongwith order copies shall be furnished.

## 1.2 Financial:

### (a) Minimum Average Annual Turn Over (MAAT):

The average annual turnover of the bidder in the best 3 (three) financial years out of the last 5 (five) years financial year should not be less than Rs. 1,60,20,000.00. Other income will not be considered for arriving at annual turnover.

- (b) Complete Audited Annual Reports along with Audited Balance Sheets, Profit and Loss Account and other financial statements for the preceding 3(three) financial years, ending 31<sup>st</sup> March'2018, along with Letter of adequacy/ solvency and commitment from their Bankers/Financial Institutions of International repute should be furnished along with their bids for evaluating the above financial criteria. In case where the audited results of the preceding financial years are not available, certified financial statements from a practicing Chartered Accountant will be also be considered acceptable.

**Authenticated documentary evidence in support of qualifying requirements, as mentioned under Serial No. 1.0 above shall be submitted along with the containing Techno-Commercial bid along with Bid Guarantee. For qualifying requirements specified at Para 1.1 & 1.2 above, the documents should be in the form of Certificate of Clients/Owners. Bids submitted without fulfilling the qualifying requirements shall be rejected.**

- 1.3 The bidder shall furnish copies of the following Registration Certificates;

- (a) Registration for GST;
- (b) PAN (Permanent Account Number) for Income Tax

- 1.4 The bidders shall also provide satisfactory evidence with respect to the following:

- (a) They do not anticipate change in the Ownership of their concern during the proposed period of work. If such a change is anticipated, the scope and effect thereof shall be defined.
- (b) They have adequate financial stability and status to meet the financial obligations pursuant to the scope of the works. They shall submit copies of

their audited Annual Reports and balance sheet for the last 5 (five) years and the latest Sales Tax Clearance Certificate and latest Banker's certificate indicating amount in support of solvency.

- (c) In case bidders are unable to furnish such certificates, they shall give valid reason for the same. The Owner reserves the right to reject any bid if Sales Tax Clearance Certificate or the reasons for the bidders' inability to furnish such a certificate are not mentioned in the bids.
- 1.5 In addition, bidders shall satisfactorily establish that, they fully meet the qualifying requirements specified in the accompanying Technical Specifications. This is essential for consideration of bidders' proposal.
- 1.6 Bidders shall not be under a declaration of ineligibility for corrupt and fraudulent practices issued by any bank.
- 1.7 The above requirements are minimum and the Corporation reserves the right to request for any additional information and also reserves the right to reject the proposal of any bidder if, in the opinion of Owner, the qualification data furnished by the bidder is incomplete or the bidder is found to be not qualified to satisfactorily perform the works.
- 1.8 Notwithstanding anything stated above, the Corporation reserves the right to assess bidders' capability and capacity to perform the work, should the circumstances warrant such an assessment, in the overall interest of the Owner.
- 1.9 Each bidder shall submit only 1 (one) bid, either individually. A bidder who submits or participates in more than 1 (one) bid will be disqualified

## 2 E-Tendering / E-Procurement :

This tender is being processed through e-tendering/e-procurement system. The bidding documents are to be downloaded, filled in bids are to be submitted/ uploaded through e-tendering system of NEEPCO Ltd. at <https://neepco.abcprocure.com>.

### **Participation in Bids**

- 2.1 **Portal Registration:**  
The bidders intending to participate in the e-tendering and download the detailed bid document have to register themselves in the portal <https://neepco.abcprocure.com> . Relevant information about the bidder required during the registration is available in the portal.
- 2.2 **Vendor registration fee:**  
The fees for Vendor Registration in the portal is **INR 3000.00**(Indian Rupees three thousand) only per year.  
The bidder shall furnish the receipt of payment for vendor registration at the e-mail id provided below to advise the service provider for approval of the vendor. **Bidders who are already registered in the system shall ensure to keep their registration valid till completion of the entire bidding process.**
- 2.3 **Procedure for payment of vendor registration fee:**  
Bidders shall make payment of vendor registration fee of **INR 3000.00** (Indian Rupees Three thousand only) and bid fee of **INR 5,000.00** (Indian Rupees Five thousand only) as per **Annexure-I**.
- 2.4 For any clarification related to e-procurement, bidders are requested to contact:-

Phone No.: 03670 288241/ 288254 , Mobile no. : 09435062620

e-mail ID : jayanta\_contracts@rediffmail.com

Bidders may also contact e-Procurement Technologies Ltd. (Service Provider) having the following contact details:

**e-Procurement Technologies Ltd**

A - 201-208, Wall Street - II / Opp. Orient Club

Nr. Gujarat College / Ellisbridge

Ahmedabad - 380015.

Gujarat, India

Tel : +91-79-40016802 - 77

Cell:+91-9374519754 | 9377988119 | 8974665789

3. **Submission and opening of Bids**

3.1 Bidders shall prepare and submit their bids in the electronic form at **<https://neepco.abcprocure.com>**. Online bidding forms will be available in the above website.

3.2 Bidders may view the tender opening results of techno-commercial and price bids at **<https://neepco.abcprocure.com>** by marking their presence for online tender opening.

4. Bidders are requested to visit <https://neepco.abcprocure.com> and <http://www.neepco.gov.in> regularly for any clarification of the bid document.

5. Submission of bids shall not automatically construe qualification for evaluation. The Owner reserves the right to reject any or all bids, or to annul the bidding process and reject all the bids, without thereby incurring any liability to the affected bidders, nor does it have any obligation to inform the bidders of the ground for such action on the part of the Owner.

6. **Important information and dates:**

Earnest Money Deposit (EMD)/ Bid Security	INR 11,00,000.00
Tender Fee	INR 5,000.00
Bid validity Period	120days from the date of opening
Date of commencement of downloading of bid document from <a href="https://neepco.abcprocure.com">https://neepco.abcprocure.com</a>	12:00 hrs. of 26.06.2018
Last date & time for receipt of online bids:	15:00 hrs. of 24.07.2018
Last date & time for receipt of offline documents:	15:00 hrs. of 24.07.2018
Date & time of online opening of bids	15:30 hrs. of 24.07.2018

7. In the event the date of opening of bids is declared as a closed holiday for NEEPCO, the date of opening of bids will be the following working day at the appointed times.

8. The bidder registered as Micro/ small Enterprise are exempted from paying applicable bid fee and earnest money deposit subject to submission of valid and relevant document/ certificate. In addition to the above , all other advantages/ benefit as per guidelines of MSMED Act. 2006 shall be extended to the bidders which are registered as Micro , Small or Medium Enterprise.

9. If the bidder is eligible for any concessional duties and taxes he should invariably mention this in the bid. On or before the date of opening the price bid the bidder should also confirm any change in this regard. The price bid shall be evaluated on the basis of the information supplied by the bidder and hence the actual payments of taxes and duties shall be limited to the extent mentioned in the bid or in subsequent confirmation before opening of the price bids.

10. Any action on the part of the bidder to revise the price or to change the structure of the price at his own instance after opening of the bid and within the validity of the offer shall not be possible.

11. NEEPCO reserves the right to extend the last date and time for submission of Bid.
12. NEEPCO reserves the right to reject any or all bids, or to annul the bidding process and reject all the bids for any justified and genuine grounds, without thereby incurring any liability to the affected bidders, nor does it have any obligation to inform the bidders of the grounds for such action.

Sd/-  
Sr. Manager (E), C&P  
KHEP, NEEPCO Ltd., Umrongso  
Dima Hasao District, Assam

Not in original-

Memo No.: NEEPCO/KHEP/C&P/W-10/2018-19/1239-44

Dated 21.06.2018

Copy to:

1. The HOP, KHEP, NEEPCO Ltd. -for favour of kind information please.
2. The DGM (IT), NEEPCO Ltd., Shillong - with a request to upload the detailed NIT no. 297 (copy enclosed) in the NEEPCO website.
3. The Sr. Manager (E/M), Khandong P.S.- for information please.
4. The Sr. Manager (F), KHEP, Umrongso- for information and necessary action. He is requested to depute a Finance representative at the time of opening of the bid.
5. The Manager (C), Vigilance Wing, KHEP- for information.
6. Tender file (W-10) for record.

Sd/-  
Sr. Manager (E), C&P  
KHEP, NEEPCO Ltd., Umrongso  
Dima Hasao District, Assam

**PAYMENT OF REGISTRATION FEES**

- **Portal Registration for e-tendering:** The bidders intending to participate in the e-tendering and to download the detailed bid document have to register themselves in the NEEPCO's e-tendering portal <https://neepco.abcprocure.com>. The registration once registered shall be valid for one year from the date of activation of profile.

The Bidders who have already registered in NEEPCO's e-tendering portal having valid registration need not to register again. However, such bidders are to ensure that their registration is valid till the completion of the entire bidding process of the relevant NIB.

- **Portal Registration fee:** The fees for Bidder Registration in the portal is Rs. 3,000.00 (Rupees three thousand) only per year (Non-refundable).
- **The procedure/steps to be followed for payment of registration fees by SB-COLLECT of State Bank of India:**

STEP-1	The bidder shall visit url/web page <a href="https://www.onlinesbi.com/prelogin/institutiontypedisplay.htm">https://www.onlinesbi.com/prelogin/institutiontypedisplay.htm</a> on any internet browser.
STEP 2	State Bank Collect page will appear. Select " <b>ALL India</b> " for " <b>State of Corporate/Institution</b> " irrespective of location of the sites/projects/plants/establishments where tenders are invited. Select " <b>PSU</b> " for " <b>Type of Corporate/Institution</b> " Click "GO"
STEP -3	In the new screen, select PSU Name as " <b>North Eastern Electric Power Corporation Limited</b> " and Submit.
STEP-4	In the new screen, select Payment Category as " <b>SHILLONG- PARTIES</b> ".
STEP-5	New Screen will appear, here the bidder has to fill all the required information for the payment as under: i) Under <b>Name of Payer</b> : The Bidder is to filled up his Name and Address. ii) Under <b>Short Details of Payment</b> : The Bidder shall indicate <b>Registration Fees</b> . iii) Under <b>Type of PAYER</b> : The Bidder is to select VENDOR OR CONSULTANT whichever is applicable. iv) Under <b>CIN in case the Payer is a company</b> : The bidder is to fill up his CIN in case of a company, otherwise may kept blank. v) Under <b>Payment amount</b> : The bidder is to fill up <b>the amount i.e. 3000</b> . vi) Subsequent information for Name, Date of Birth/Incorporation, Mobile Numbers are to be filled as required. vii) Fill Captcha. viii) Then Submit.

STEP-6	In the new screen, check the details and click “ <b>CONFIRM</b> ”, if correct.
STEP-7	<p>The <b>Multi Option Payment System</b> will be available for making the payment.</p> <p>The Bidder may select option as per convenient and make the payment.</p>
STEP-8	<p>After successful payment, the system will generate receipt.</p> <p>The receipts may also be generated from Reports - i.e. SB Collect (Request Report/ Download Report).</p> <p>This system generated receipt shall be downloaded and send it to the Contracts &amp; Procurement Department, NEEPCO, Shillong at e-mail ID: contract_neepco@yahoo.com to advice the service provider for approval of the Bidders’ registration.</p> <p>Bidders may also contact Sri N. Kithan, Senior Manager (C), C&amp;P Department, NEEPCO, Shillong, Mobile No. +91-9436306773, to get confirmation regarding receipt of bidder registration fee</p>
STEP-9	<p>The bidder has to map the digital certificate (Class-II or Class-III Signing &amp; Encryption Certificate) with his login-id as per the name of the registered company for approval process. For registration and Digital Certificate, the bidders may contact the Service Provider at:</p> <p style="padding-left: 40px;">Mr Himalaya Vaishnav e-Procurement Technologies Ltd., Ahmedabad Phone No. +91-7940016866/38/21/18 Mobile No. +91-9099090830 E-mail: info@abcprocure.com</p> <p>However, bidders are free to obtain Digital Signature Certificate from any other certification agencies appointed by the Controller of Certification Agencies (CCA) under the provision of IT Act, 2000.</p>
STEP-10	<p>On approval of the bidder in the system, e-mail will be sent by the Service Provider to the Company/Bidder regarding their bidder profile activation.</p> <p>The registration is valid for one year once bidder profile is activated.</p>