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नॉर्थ ईस्टर्न इलेक्ट्रिक पावर कॉर्पोरेशन लि.

(भारत सरकार का उधम)

**NORTH EASTERN ELECTRIC POWER CORPORATION LTD.**

(A GOVT. OF INDIA ENTERPRISE)

**Corporate Identity Number (CIN): U40101ML1976GOI001658**

**OFFICE OF THE EXECUTIVE DIRECTOR (CONTRACTS & PROCUREMENT)**

**Brookland Compound, Lower New Colony, Shillong-793003**

**Website: www.neepco.co.in, E-mail: contract\_neepco@yahoo.com**

**Ph: 91-364-2227784**



## **Detailed Notice Inviting Bid**

(Domestic Competitive Bidding)

**NIB No. 339 dated 22/10/2019**

The North Eastern Electric Power Corporation Limited (NEEPCO), a Public Sector Enterprise under the Ministry of Power, Government of India invites Single-Stage Two Envelope Bids through online bidding system from eligible bidders for Subscription, Technical Support and Maintenance of Ingres RDBMS at different locations of NEEPCO.

### **1. Scope:**

- 1.1 To provide support and maintenance services along with subscription for Ingres RDBMS installed at various locations of NEEPCO for a period of 24 (Twenty Four) months from the date of commencement of service.
- 1.2 Any problem or issue related to licensing/ subscriptions during the contract period should be resolved by the contractor without any implication to NEEPCO.
- 1.3 Updates: New releases of Ingres during the support and maintenance period shall be provided, installed and configured without any cost to NEEPCO with the necessary documentation. If any up gradation of existing hardware is required for installation of these updates, it shall be communicated to NEEPCO well ahead of time.
- 1.4 Any new patches, bug fixes etc. released from time to time must be installed, applied and configured without any cost to NEEPCO during the maintenance period.
- 1.5 The support services must be available on 24 x 7 x 365 basis except for scheduled shutdown of systems due to any hardware/ Operating System issue across all sites.
- 1.6 Telephonic and e-mail supports must also be provided as and when required.
- 1.7 Periodical Ingres database Performance Tuning and preventive maintenance of all installations must be carried out. For this purpose, at least four site visits have to be made during a year – once in every quarter. NEEPCO will specify the locations/ sites which need to be visited by the contractor/ vendor. Accommodation (lodging only) for these site visits shall be provided by NEEPCO in NEEPCO's Guest House/ Transit Camp whenever and wherever it is available.
- 1.8 If any extra site visit is requested by NEEPCO for preventive maintenance, then NEEPCO will provide travelling expenses as per actuals against the visit.
- 1.9 However, in case of any problem/ issues related to Ingres and if a site visit by the vendor is necessitated to resolve such issues, all the expenses will have to be borne by the vendor.
- 1.10 Cross platform migration, if required, of Ingres database/ application will be the responsibility of the vendor.
- 1.11 The vendor must provide active Ingres technical support services online (through remote access), if and when required.
- 1.12 Any issue related to Ingres while working with ABF (Application by Forms) also needs to be taken care of by the vendor.



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1.13 The vendor shall provide a 2 (two) days comprehensive training in a year to the IT engineers of NEEPCO on Ingres RDBMS at NEEPCO, Shillong during the term of service.

### 2. LOCATIONS OF SERVICE:

The various locations/ sites of NEEPCO having Ingres RDBMS installations are as follows

- i. Corporate Office, Brookland Compound, Lower New Colony, Shillong, Meghalaya
- ii. NEEPCO Bhawan, R.G. Baruah Road, Guwahati, Assam
- iii. Coordination/ Liaison Office, 15 NBCC Tower, UG Floor, Bhikaji Cama Place, New Delhi
- iv. Kopili Hydro Electric Plant (KHEP), Umrongso, Assam
- v. Tuirial Hydro Electric Project (TrHEP), Dist. Kolasib, Mizoram
- vi. Agartala Gas Turbine Combined Cycle Power Plant (AGTCCPP), RamchandraNagar, Tripura (W).
- vii. Tripura Gas Based Power Plant (TGBPP), Monarchak, Sonamura, District Sepahijala, Tripura
- viii. Kameng Hydro Electric Project (KaHEP), Kimi, West Kameng District, Arunachal Pradesh
- ix. Doyang Hydro Electric Plant (DHEP), District Wokha, Nagaland
- x. Ranganadi Hydro Electric Project (RHEP), Yazali, Lower Subansiri District, Arunachal Pradesh
- xi. Assam Gas Based Power Plant (AGBPP), Bokuloni, District Dibrugarh, Assam
- xii. Pare Hydro Electric Project (PaHEP), Doimukh, Papum Pare District, Arunachal Pradesh

3. **PERIOD OF CONTRACT:** The period of contract shall be for 24 months from the date of commencement of service. Contract period may be extended by another year on mutual agreement of both the parties as per same terms and conditions of the bid document.

### 4. QUALIFYING REQUIREMENTS:

#### 4.1 Technical

- i. The Bidder must be a registered company under Companies Act. Company registration needs to be submitted.
- ii. The bidder must be an authorized Partner of the OEM, i.e. Actian for Ingres product. Valid authorization certificate from the OEM needs to be produced.
- iii. The bidder must have existing technical support centers/offices in India since last 5 years. PAN Card and / or company registration certificate needs to be submitted in support of existence.
- iv. Partnering with any other organization/ consortium with third party organization will not be allowed.
- v. Must have maintained Ingres RDBMS for at least 2 (two) clients including 1 (one) in Government Department/ PSU/ Nationalized Bank during the last 5 years. Documentary evidence to be produced.



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- vi. At least one order value for an Ingres AMC/subscription executed during the last 5 (five) years must be INR 20 (Twenty) Lakhs or above. Reference of AMC orders for other variant of databases/ applications will not be considered. Documentary evidences to be produced.
- vii. Adequate Technical expertise is mandatory for Ingres 2006 and Ingres 10.2 on Linux platforms like RHEL 4, RHEL 5, RHEL 6 and RHEL 7. Self-declaration in this respect must be provided.
- viii. The bidder must have at least 2 (two) qualified personnel having 3 (three) years or more experience for Ingres RDBMS on Linux platforms. Resumes of the personnel proposed for this service need to be produced.
- ix. The bidder shall not have been blacklisted by any Government / Government agency in India. Self-declaration to that effect should be submitted along with the technical bid.

#### 4.2 Financial

- i. Minimum Average Annual Turnover in the best 3(three) financial years out of the last 5(five) financial years, ending 31st March of the previous financial year, should not be less than Rs. 125.35 lakh (Rupees One Hundred Twenty Five point Three Five lakh only).
- ii. Net Worth:  
The Net Worth of the bidder as on last day of the preceding financial year shall not be less than 50% of the Paid up Share Capital. The Net Worth shall be calculated based on Subscribed and Paid-up Capital + Free Reserves + Unallocated balance surplus amount of Profit & Loss Account less (a) Expenses not written off (b) Loss in Profit & Loss Account if not reduced from Reserves  
Complete Audited Annual Reports along with Audited Balance Sheets, Profit and Loss Account & detailed Schedule and other financial statements for the preceding 5(five) financial years, ending 31st March of the previous Financial Year, along with Letter of adequacy and commitment from their Bankers/Financial Institutions of International repute should be furnished along with their bids for evaluating the above financial criteria. In case where the audited results of the preceding financial years are not available, certified financial statements from a practicing Chartered Accountant will be also be considered acceptable.
- iii. Liquid Assets:  
The bidder should have liquid assets or / and evidence to availability of unutilized credit facilities of not less than Rs. 17.41 Lakh (Rupees Seventeen point Four One Lakh only). The Certificate of Banker regarding the availability of unutilized credit facilities shall not be dated earlier than 30 (thirty) days prior to the date of opening of bids.
- iv. Bid Capacity:



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The available Bid Capacity of the Bidder at the time of submission of Bid, calculated as under should not be less than Rs. 167.00 Lakh (Rupees One hundred Sixty Seven Lakh) only

Bid Capacity =  $A \times N \times 2 - B$ , where

A = maximum value of works executed in any one year during last 7 (seven) years (at current price level).

N = Completion time of the proposed work in years.

B = Value at current price level of existing commitments and on going works to be completed during next N years.

Bid capacity shall be assessed at the time of submission of Techno-Commercial Bid, for which the bidder shall have to submit documentary evidence in support of "A" & "B" above along with their Bid without fail.

5. Complete Audited Annual Reports along with Audited Balance Sheets & Profit and Loss account and other financial statements for the best 3(three) financial years in the last 5 (five) financial years certified by a Chartered Accountant indicating the Annual financial turnover and latest Banker's Certificate in support of solvency shall be furnished.
6. Interested bidders who fulfill the qualifying requirements as mentioned at 4.1 and 4.2 above, may download the bid document from <https://etenders.gov.in>. Bids are to be submitted/uploaded through above e-tendering system. Guidelines for e-tendering system are available on e-tender portal.
7. Documentary evidences in support of qualifying requirements, as mentioned under clause No. 4.0 above shall be submitted along with the Techno-Commercial bid. Bids submitted without fulfilling the qualifying requirements shall be rejected.
8. **Participation in Bids:**
  - 8.1 **Portal Registration for e-tendering:**
    - 8.1.1 Bidders are required to enroll on the e-Procurement module of the Central Public Procurement Portal (URL: <https://etenders.gov.in/eprocure/app>) by clicking on the link "Online bidder Enrollment" on the CPP Portal which is free of charge.
    - 8.1.2 As part of the enrolment process, the bidders will be required to choose a unique username and assign a password for their accounts.
    - 8.1.3 Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication from the CPP Portal.
    - 8.1.4 Upon enrolment, the bidders will be required to register their valid Digital Signature Certificate (Class III Certificates with signing key usage) issued by any Certifying



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Authority recognized by CCA India (e.g. Sify / nCode / eMudhra etc.), with their profile.

8.1.5 Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSC's to others which may lead to misuse.

8.1.6 Bidder then logs in to the site through the secured log-in by entering their user ID / password and the password of the DSC / e-Token.

8.2 All the bidders are requested to get themselves registered well in advance and no extra time will be considered for submission of bids for the delay in on-line Bidder Registration, if any.

## 9. Bid Fee

Bidders shall have to make BID FEE (non-refundable) of INR. 2000.00 (INR Two Thousand) plus GST @18% (SAC Code 9984) (NEEPCO Shillong GST NO.: 17AAACN9991J1ZT) for participation in this instant NIB.

The bidder shall make the payment **through "SB-COLLECT" of State Bank of India** as per procedures/steps elaborated in Cl. No. 9 below.

**Payment of bid fee through other node of payment like DD etc will not be acceptable.**

During payment of bid fee through "SB-COLLECT" of State Bank of India, Bidders shall clearly indicate the NIB No. against which the bid fee is paid.

## 10. Procedure/steps for payment by SB-COLLECT of State Bank of India (for payment of Bid fee, EMD etc):

STEP-1	The bidder shall visit url/web page <a href="https://www.onlinesbi.com/prelogin/institutiontypedisplay.htm">https://www.onlinesbi.com/prelogin/institutiontypedisplay.htm</a> on any internet browser.
STEP- 2	State Bank Collect page will appear. Select "ALL India" for "State of Corporate/Institution" Select "PSU" for "Type of Corporate/Institution" Click "GO"
STEP -3	In the new screen, select PSU Name as "North Eastern Electric Power Corporation Limited" and Submit.
STEP-4	In the new screen, select Payment Category as "SHILLONG-PARTIES".



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STEP-5	<p>New Screen will appear, here the bidder has to fill all the required information for the payment as under:</p> <ul style="list-style-type: none"> <li>i) Under <b>Name of Payer</b> : The Bidder is to filled up his Name and Address.</li> <li>ii) Under <b>Short Details of Payment</b>: The Bidder shall indicate <b>BID FEE, EMD as applicable</b> and the NIB No. (Example: for payment of EMD against NIB No. .... dated DDMMYYYY, the bidder has to fill under this option as "EMD for NIB No. XX dated DDMMYYYY").</li> <li>iii) <b>Under Type of PAYER</b> : The Bidder is to select VENDOR OR CONSULTANT whichever is applicable.</li> <li>iv) <b>Under CIN in case the Payer is a company</b>: The bidder is to fill up his CIN in case of a company, otherwise may kept blank.</li> <li>v) <b>Under Payment amount</b>: The bidder is to fill upthe amount as per bid condition.</li> <li>vi) Subsequent information for Name, Date of Birth/Incorporation, Mobile Numbers are to be filled as required.</li> <li>vii) Fill Captcha.</li> <li>viii) Then Submit.</li> </ul>
STEP-6	<p>In the new screen, check the details and click "<b>CONFIRM</b>", if correct.</p>
STEP-7	<p>The <b>Multi Option Payment System</b> will be available for making the payment.</p> <p>The Bidder may select option as per convenient and make the payment.</p>
STEP-8	<p>After successful payment, the system will generate receipt.</p> <p>The receipts may also be generated from Reports - i.e. SB Collect (Request Report/ Download Report).</p> <p>This system generated receipt shall be downloaded for submission as per bid condition.</p>

**11. Submission and opening of Bids**



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- 11.1 Bidders shall prepare and submit their bids in the electronic form at <https://etenders.gov.in> Price schedule (BoQ) shall be prepared as per format downloaded from the portal as published against the NIB.
- 11.2 Bidders may view the tender opening results of techno-commercial and price bids at <https://etenders.gov.in> by marking their presence for online tender opening
- 11.3 Bidders are requested to visit <https://etenders.gov.in> and <http://www.neepco.co.in> regularly for any corrigendum/modification/clarification of the bid document.
- 11.4 For any clarification related to terms and conditions of Bid Document, bidders are requested to forward e-mail clearly stating their queries to tendering authority at e-mail id [contract\\_neepco@yahoo.com](mailto:contract_neepco@yahoo.com), [contract@neepco.co.in](mailto:contract@neepco.co.in). Bidder may contact in regard to the instant NIB at 0364-2507348.
- 11.5 Submission of bids shall not automatically construe qualification for evaluation. The Owner reserves the right to reject any or all bids, or to annul the bidding process and reject all the bids, without thereby incurring any liability to the affected bidders, nor does it have any obligation to inform the bidders of the ground for such action on the part of the Owner.
- 11.6 Bidder should log into the site well in advance for bid submission so that they can upload the bid in time i.e. on or before the bid submission time. Bidder will be responsible for any delay due to other issues.
- 11.7 The bidder shall refer to the Instruction for online bid submission given as Annexure in section-II of the bid document.

## 12. Important information and dates:

Bid Fee	Rs. 2,000.00 (Rupees Two thousand) plus GST
Earnest Money Deposit (EMD) in INR	Rs. 3,34,000.00 (Rupees Three lakh Thirty Four thousand)
Date & time of downloading of bid document:	11:00 hrs. of 23/10/2019
Last date & time for submission of online bids:	14:00 hrs. of 20/11/2019
Date & time of online opening of Techno-commercial bids	14:00 hrs. of 21/11/2019

In the event the date of opening of bids is declared as a closed holiday for NEEPCO, the date of opening of bids will be the following working day at the appointed times.

The bidders registered as Micro/Small Enterprises are exempted from paying applicable Bid Fee and Earnest Money Deposit subject to submission of valid and relevant document/certificate.

## 13. Relaxation of Norms for Startups and Micro & Small Enterprises (MSEs) on Prior Experience and Prior Turnover criteria:

In line with the Policy Circular No. 1(2)(1)/2016-MA dated 10th March, 2016 of the Ministry of Micro, Small & Medium Enterprises on "Relaxation of Norms for Startups and Micro &



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Small Enterprises in Public Procurement on Prior Experience and Prior Turnover Criteria” and as per Section 2.1(5) of “Action Plan for Startup India” announced by the Government of India in Jan 2016, the Criteria of Prior Turnover and Prior Experience are exempted for the Startups and Micro & Small Enterprises, subject to meeting of quality and technical specifications.

Accordingly, Startup/MSE bidders shall be offered exemption from Prior Experience Criteria, provided the bidder submits document such as Startup/MSE registration certificate to prove bidder’s registration in trade similar to the tendered job.

Similarly, Startup/MSE bidders shall be offered exemption from Prior Turnover Criteria, provided the bidder submits document such as Startup/MSE registration certificate.

The definition of “Startups” is as per the Gazette Notification of the Ministry of Commerce and Industry (Department of Industrial Policy and Promotion) dated 17th February 2016 and all other subsequent directives/guidelines thereof. The Startup Enterprises shall submit startup India recognition certificate issued by Department of Industrial Policy and Promotion (DIPP) of Ministry of Commerce & Industry in order to be considered for relaxation in prior experience and prior turn over.

#### **14. Condition for Micro & Small Enterprises (MSEs)**

- 14.1 The bidders participating as Micro/Small Enterprises (MSE) shall submit an Undertaking in the prescribed format (Form D, Section-V) declaring the status of their firm under the provisions of Micro and Small Enterprises along with a copy of the relevant document/certificate issued by any of the Authority mentioned below:
- District Industries centers
  - Khadi and Village Industries Commission
  - Khadi and Village Industries Board
  - Coir Board
  - National Small Industries Corporation (NSIC)
  - Directorate of Handicrafts and Handloom
  - MSEs having Udyog Aadhar memorandum
  - Any other Body specified by Ministry of Micro, Small and Medium Enterprises.
- 14.2 The registration certificate issued from any one of the above agencies must be valid as on close date of the tender. The successful bidder should ensure that the same is valid till the end of the contract period.
- 14.3 The MSEs who have applied for registration or renewal of registration with any of the above agencies/bodies, but have not obtained the valid certificate as on close date of the tender, are not eligible for exemption/preference.
- 14.4 The MSEs registered with above mentioned agencies/bodies are exempted from payment of Bid Fees and Earnest Money Deposit (EMD).**



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- 14.5 The MSEs bidder/ entrepreneurs claiming to belong to Scheduled Caste (SC) or Scheduled Tribe (ST) category, shall furnish necessary SC/ST certificate issued by Competent Authority in support of their cast/tribe in addition to certificate of registration with any one of the agencies mentioned above at serial 7.1. MSE owned by SC/ST shall satisfy any of the following :
- In case of proprietary MSE, proprietor(s) shall be SC /ST.
  - In case of partnership MSE, the SC/ST partners shall be holding at least 51% shares in the enterprise.
  - In case of Private Limited Companies, at least 51% share shall be held by SC/ST promoters
15. NEEPCO reserves the right to extend the last date and time for submission of Bid.
16. NEEPCO reserves the right to reject any or all bids, or to annul the bidding process and reject all the bids for any justified and genuine grounds, without thereby incurring any liability to the affected bidders, nor does it have any obligation to inform the bidders of the grounds for such action.

Sd/-  
Chief General Manager(C)  
i/c, Contracts & Procurement,  
NEEPCO Ltd., Shillong