



**NIB No: 128 dated 05.03.2015**

**SECTION- I**

**NOTICE INVITING TENDER**

1. M/s Oriental Insurance Co. Ltd., Pulin Bhawan, 1, Keating Road, Shillong-793001.
2. M/s United India Insurance Co. Ltd., Laitumkhrah Main Road, Shillong-793003.
3. M/s National Insurance Co. Ltd., Morellow Building, Kachari Road, Shillong-793001.
4. M/s New India Assurance Co. Ltd., Lowerlachimiere, Opp. Bawari Mansion(2<sup>nd</sup> Floor), Dhankheti, Shillong-793001.
5. M/s ICICI Lombard General Insurance Co. Ltd., Mayur Garden, 4<sup>th</sup> Floor, ABC Bus Stop, Opp. Rajiv Bhawan, G. S. Road, Guwahati-781005.
6. M/s Tata AIG General Ins. Co. Ltd., Mayur Garden, 3<sup>rd</sup> Floor Opp. HDFC Bank, ABC, GS Road, Guwahati-781005.
7. M/s Bajaj Allianz General Insurance Co. Ltd., 2B, 2<sup>nd</sup> Floor, N.H. Centre Point, G. S. Road, Ulubari (Opp. Borah Service Station), Ulubari, Guwahati-781007.
8. M/s Cholamandalam MS General Insurance Co. Ltd., "Dare House" 2<sup>nd</sup> Floor, New No.2 (Old No. 234), N.S.C Bose Road, Chennai - 600001.
9. M/s IFFCO TOKIO General Insurance Co. Ltd. 9/1, Metro Tower, 10th Floor, 1, Ho-Chi-Minh Sarani, Kolkata – 700071
10. M/s Reliance General Insurance Co. Ltd., Dihang Arcade, 4<sup>th</sup> Floor, G.S. Road, ABC, Guwahati-781005.
11. M/s Royal Sundaram Alliance Insurance Co. Ltd., "Sundaram Towers" 45-46, Whites Road, Royapetah, Chennai-600014.
12. M/s Future Generali India Insurance Company Ltd., 2<sup>nd</sup> Floor, R.D Enclave, Above Manikchand Jewellers, Christian Basti, G.S. Road, Guwahati-781005.
13. M/s Universal Sompo General Insurance Co. Ltd., Unit1, Comm B, 1st Floor, Adams Plaza, Christian Basti, Guwahati-781005
14. M/s Shriram General Insurance Company Ltd., Grems Dugar, 5<sup>th</sup> Floor, No.-149, Grems Road, Chennai-600006.
15. M/s HDFC ERGO General Insurance Company Ltd. 1, Ho Chi Minh Sarani, 10<sup>th</sup> Floor, Metro Towers, Kolkata-700071.
16. M/s Bharti AXA General Insurance Company Ltd., 510 Amaze Shopping Mall, 5<sup>th</sup> floor, Vishal Mega Mart, AT Road, Guwahati-781001
17. M/s Raheja QBE General Insurance Company Limited, "Windsor House", 5th Floor, CST Road, Kalina, Santa Cruz East, Mumbai-400098.
18. M/s SBI General Insurance Co. Ltd., Lakshmi Darshan Building, 2<sup>nd</sup> Floor, Opp- Bora Service, G.S. Road, Ulubari, Guwahati-781007.
19. M/s L&T General Insurance Company Limited, 601-602, Trade Centre, Bandra Kurla Complex, Bandra (East), Mumbai 400051.
20. M/s Magma HDI General Insurance Company Limited, Magma House, 24 Park Street, Kolkata-700016
21. M/s Liberty Videocon General Insurance Company Limited, 221, Fort House, Dr. D.N. Road, Fort, Mumbai – 400 001

**Sub: Limited tender for Renewal of Insurance policy of Head Quarter Complex, Brook Land Compound, Lower New Colony, Shillong-793003 due for renewal on 23.04.2015 (midnight).**

Dear Sir,

The NORTH EASTERN ELECTRIC POWER CORPORATION LTD. intends to invite limited tender in respect of the above-mentioned Insurance Policy from the above mentioned IRDA registered



insurer. The Insurance Policy of Assets of HQ Complex is due for renewal on 23.04.2015(midnight).

In case, you are willing to participate in this tender, you are requested to do vendor registration and submit your bid online as per the details mentioned in the bid document.

Interested Bidders, may download the bid document from <https://neepco.abcpco.com> with effect from 06.03.2015 on payment of Vendor Registration fee as given below.

## 1. Participation in Bids

### 1.1 Portal Registration:

The bidders intending to participate in the instant e-tendering and download Detailed Bid Document have to register themselves in the portal <https://neepco.abcpco.com>. Relevant information about the bidder required during the registration is available in the portal.

### 1.2 Vendor registration fee:

The fees for Vendor Registration in the portal is ₹3000.00 (Indian Rupees three thousand only) per year.

### 1.3 Procedure for payment of vendor registration fee.

Bidders shall make payment of vendor registration fee of ₹3000.00 (Indian Rupees three thousand only) at the following Account:

Name of account: E Procurement Account, NEEPCO Ltd.,  
Account No. : 913020005982636 of Axis Bank.  
IFS Code: UTIB0000270

### 1.4 Bidders shall clearly indicate the head against which payment has been made at the above account in the following format:

(i) ...../NIB No .....dated ...../ Registration fee  
(Name of bidder)

### 1.5 For any clarification related to e-procurement, bidders are requested to contact:-

*Phone No: 09436704138/ 09436704369*

*E-mail ID: munindas@neepco.gov.in/ rramaswami@neepco.gov.in*

Bidders may also contact e-Procurement Technologies Ltd. (Service Provider) having the following contact details:

#### **e-Procurement Technologies Ltd**

A - 201-208, Wall Street - II / Opp. Orient Club

Nr. Gujarat College / Ellisbridge

Ahmedabad - 380015.

Gujarat, India

**Tel :** +91-79-40016802 - 77

**Cell:**+91-9374519754 | 9377988119 |.



## 2. Submission and opening of Bids

2.1 Bidders shall prepare and submit their bids online in <https://neepco.abcprocure.com>. Online bidding forms will be available in the above website. Submission of online bids is mandatory for consideration of the bids by NEEPCO. The Purchaser (NEEPCO) reserves the right to go for Reverse Auction process or may finalize the tender without Reverse Auction, if required. However, the decision to conduct Reverse Auction or not will be conveyed to the short-listed bidders after opening of the bid. The business Rules and General Terms and Conditions for Reverse Auction is given in Section VI of Bid document.

2.2 Bidders may view the tender opening results in <https://neepco.abcprocure.com> by marking their presence for online tender opening.

## 3. Important Dates & Bid validity:

- (a) Date of commencement of downloading of bid document from <https://neepco.abcprocure.com>: w.e.f. 10:30 Hours on 06.03.2015
- (b) End date & time for downloading of bid document: 11:00 Hours on 20.03.2015
- (c) Last date & time for receipt of online bids: Upto 12:00 Hours on 20.03.2015
- (d) Date & time for opening of bids online: At 14:00 Hours onwards on 20.03.2015
- (e) Bid validity: 60(Sixty) days from the date of opening of Bids.

In the event the date of opening of bid is declared as a closed holiday for NEEPCO, the last date of opening of bids may be the following working day.

4. Bidders are requested to visit <https://neepco.abcprocure.com>, NEEPCO website <http://www.neepco.gov.in> and CPP portal <http://www.eprocure.gov.in> regularly for any modification/clarification of bid document.

## 5. The bidders are requested to:

- i) Obtain individual Digital Signature Certificate (DSC or DC) well in advance of tender submission deadline on ETS (Electronic Tendering System).
- ii) Register your organization on ETS well in advance of tender submission deadline on ETS.
- iii) Get your organization's concerned executives trained on ETS well in advance of tender submission deadline on ETS.
- iv) Submit your bids well in advance of tender submission deadline on ETS (There could be last minute problems due to internet timeout, breakdown, etc.). The bidders are requested to submit the bid through online e-tendering system well before the bid submission end date and time as per Server System Clock. The Corporation shall not be responsible for any sort of delay or the difficulties faced during the submission of bids online by the bidders at the eleventh hour. While the first three instructions mentioned above are especially relevant to first-time users of ETS, the fourth instruction is relevant at all times.

Thanking You,

Yours faithfully,

S/d  
**Dy. General Manager(C)**  
**Contracts & Procurement**